



2022 Annual Report

Includes financial statements for the year ended December 31, 2022
City of Fort St. John, British Columbia, Canada



FORT ST. JOHN

The Energetic City



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2022 Annual Report

For the fiscal year ended December 31, 2022
City of Fort St. John, British Columbia, Canada
Produced by the Communications and Finance
Departments in cooperation with all municipal
departments.



Message from Fort St. John Mayor

Lilia Hansen

This past year has been one of significant milestones and transitions for our community, and it is important to reflect upon the achievements, changes, and events that have shaped our city.

Fort St. John is located on the traditional territory of the Dane-zaa, signatories of Treaty 8, and the Métis Nation BC Region 7 in the heart of the majestic Peace River country. We value the significant contributions of Indigenous Peoples who have lived and worked on the land for time immemorial. We are committed to meaningful reconciliation to continue building a future based on relationships and mutual respect.

I would like to acknowledge the 2022 General Municipal Election held in October. Our democratic process is the foundation of our local governance. I want to sincerely thank all the candidates who put themselves forward and participated in the election. I would also like to express my gratitude to the residents of Fort St. John for their active engagement in this process and for placing their trust in me and the elected council members. Together, we are committed to serving the best interests of our community and working tirelessly to address your needs and aspirations.

I would be remiss if I did not recognize the contributions of our former mayors and current and past staff, who have created a strong bedrock to build upon. Their visionary leadership, tireless efforts, and unwavering commitment to our city have left a permanent mark on Fort St. John. We are forever grateful for their invaluable community impact.

On behalf of Council, I acknowledge the almost three decades of funding from the Province of BC through the Peace River Agreement and its predecessor, the Fair Share agreement. These agreements recognize the significant impact industrial activities outside the city have on our infrastructure and services. Over the years, we've received funding to invest in capital projects, infrastructure upgrades and services for industry, businesses and residents.

In 2022, work continued on several capital projects that have enhanced our City's infrastructure and improved the quality of life for our residents. These projects, ranging from the construction of the new RCMP Detachment to the upgrades at Kin Park and the 100 Street Corridor Project, are a testament to our ongoing commitment to sustainable development and the betterment of our community.

Beyond the challenges posed by the COVID-19 pandemic, Fort St. John demonstrated remarkable resilience and unity. As restrictions eased, our community celebrated and enjoyed local events showcasing our city's diversity and spirit. Whether it was the return of festivals, sporting events, cultural gatherings, or community initiatives, these occasions were important reminders of our collective strength and determination. They allowed us to reconnect and revitalize while fostering hope and optimism for the future.

Looking ahead, we have much work to do, but I am confident that together we will overcome any obstacles and continue to prosper. The City of Fort St. John remains dedicated to serving you, our residents, and working tirelessly to make our community an even better place to live, work, and play. Your input and engagement are invaluable as we chart the course for our city's future, and I encourage you to stay involved and share your ideas, concerns, and aspirations.



Lilia Hansen





From left to right: Councillor Jim Lequiere, Councillor Tony Zabinsky, Councillor Trevor Bolin, Mayor Lilia Hansen, Councillor Gord Klassen, Councillor Sarah MacDougall, Councillor Byron Stewart.

Council

Council, consisting of a Mayor and six Councillors, was elected on October 15, 2022, in the General Local Government Election for a four year term.

Council meetings are scheduled on the second and fourth Mondays of each month except for September and December. September and December have one meeting, scheduled on the second Monday of the month. Regularly scheduled Council meetings that fall on a statutory holiday are moved to the next day.

Council has six types of meetings:

- Committee of the Whole
- Closed Committee of the Whole
- Regular Council
- Closed Council
- Public meetings
- Public hearings

The Mayor chairs each of these meetings.

Meetings, excluding Closed Committee of the Whole and Closed Council, are open to the public and are available for live or recorded viewing at fortstjohn.ca.



Watch live or recorded Council meetings online at fortstjohn.ca



Mayor Lilia Hansen

Mayor Lilia Hansen was born and raised in the Peace Region and has called Fort St. John home since the early 1970s. In addition to full-time mayor duties, Lilia is a director on the Peace River Regional District (PRRD) board and a steering committee member for the Spark Women’s Leadership Conference.

After being elected Mayor in October 2022, Lilia stepped down as a provincial business advisor for northeast BC with the Export Navigator program. Before that, Lilia enjoyed serving five years as the Executive Director of the Fort St. John & District Chamber of Commerce. She left this position at the end of 2018 to focus full-time on council duties after being re-elected for a full four year term following being first elected in a by-election in 2017. She continues to proudly advocate for her community at all government levels, which motivated her to run for council.

Additional past work history includes administrative roles supporting the RCMP, and Ministry of Environment, ending her tenure as the Regional Program Admin Support (RPAS) Section Head of offices in Fort St. John, Dawson Creek, Chetwynd, and Fort Nelson – supporting Conservation Officer Service, BC Parks, Fish & Wildlife, and Environmental Protection divisions.

Her personal business background includes owning an oilfield contracting business with her husband, real estate investment, and property management.

There is public service, and then there is community service; the latter best describes municipal government, in her opinion. Her passion for community service includes being an elected board member of the North Peace Senior Housing Society (NPSHS). She has been involved with the Sunrise Rotary Club since 2010, holding director and officer positions. She has been recognized for service by being awarded Rotarian of the Year in 2012 and 2017. She credits her achievements to strong mentors, family support, and those she has worked with.

Lilia has been married to her husband Ron for over 32 years; they have two daughters and the cutest senior citizen mom.

2022 - 2026 Appointments

- BC Hydro Site C Community Measures Agreement Monitoring Committee
- BC Hydro Site C Regional and Local Government Liaison Committee
- Comprehensive Development Plan Committee
- Community Awards Committee (2026)
- Community Futures Peace Liard
- Emergency Planning Committee - Chair
- Mayor’s Standing Committee on Community Economic Development
- North Peace Airport Society - Director (Voting Member Representative)
- North Peace Leisure Pool Facility Replacement Steering Committee
- Northern Development Initiative Trust North East Regional Advisory Committee
- Peace River Regional District - Director
- RCMP Detachment Oversight Committee
- Resource Municipalities Coalition
- Rural Fire Protection Agreement and Fire Department Management Committee



Councillor Trevor Bolin

Councillor Bolin was born and raised in Fort St. John and has been following his dream of serving his community as a Fort St. John City Councillor since 2008.

Trevor is co-owner of RE/MAX Action Realty, owner of Burger King FSJ, owner of Gateway Esso and developer for The Gateway Plaza.

Trevor has volunteered over the years for many local and provincial not-for-profit groups and boards. Trevor is married to Lori, and they have two sons.

2022 - 2026 Appointments

- Community Awards Committee (2023 & 2026)
- Comprehensive Development Plan Committee
- Mayor's Standing Committee on Community Economic Recovery
- North Peace Airport Society - Director (Alternate Voting Member Representative)
- North Peace Leisure Pool Civic Properties Commission
- North Peace Leisure Pool Facility Replacement Steering Committee
- Peace River Regional District (Alternate)
- RCMP Detachment Oversight Committee
- Rural Fire Protection Agreement and Fire Department Management Committee



Councillor Gord Klassen

Councillor Klassen grew up in Fort St. John and is proud to call this community home. Gord served two terms as a Trustee on the School District #60 Board of Education from 2005 to 2011 and has served as a Fort St. John City Councillor since 2011.

Gord has a Bachelor's Degree in Religious Education and worked for 25 years as a pastor. He also worked as a support worker with School District 60 for many years.

In addition, Gord has served his community as Chair of the FSJ Hospital Ethics Committee; Executive Director of the Fort St. John Hospital Foundation; Chaplain to the Fort St. John Fire Department; Auxiliary Fire Fighter; Regional Coordinator for Samaritan's Purse Christmas Shoe Box Project; and Parent Advisory Councils (PAC) at CM Finch and Bert Bowes, as well as PAC President at North Peace Secondary School.

Gord is married to Sharon; they have three married children and eight grandchildren.

2022 - 2026 Appointments

- BC Used Oil
- Community Awards Committee (2024)
- Emergency Planning
- Municipal Insurance Association of British Columbia
- Northern Development Initiative Trust North East Regional Advisory Committee (Alternate)
- North Peace Seniors Housing Society and Save Our Northern Seniors
- Parcel Tax Review Committee
- Peace River Regional District (Alternate)
- RCMP Detachment Oversight Committee
- Rural Fire Protection Agreement and Fire Department Management Committee (Alternate)
- Salvation Army Community Council



Councillor Jim Lequiere

Councillor Lequiere was born and raised in Burnaby, moved to Dawson Creek to attend Northern Lights College to study Heavy-Duty Mechanics, and in 1986, Jim moved his young family to Fort St. John.

Over the years, Jim has served on many volunteer boards and is the president of the Josh Lequiere Society, which has financially helped over 150 local children get into sports or physical activities. As a dual-ticketed tradesman, Jim spent 30-plus years in the natural gas industry, as a team lead he oversaw 32 direct reports and a \$9 million annual budget. Over the last 5 years, Jim has been a Teacher-on-Call for School District 60 and grows giant pumpkins in his spare time, which he then auctions off for local charity, with his largest to date being 203 pounds.

Jim has been happily married to Cheryl, his wife of 43 years; together, they have two children, four grandchildren, and two dogs.

2022 - 2026 Appointments

- BC Hydro Peace Williston Advisory Committee (Alternate)
- Caribou Leadership Team
- Community Awards Committee (2025)
- Community Bridge (North Peace Community Resources Society)
- Emergency Planning
- Mayor's Standing Committee on Community Economic Recovery (Alternate)
- North Peace Leisure Pool Civic Properties Commission
- North Peace Leisure Pool Facility Replacement Steering Committee (Alternate)
- Parcel Tax Review Committee
- Peace River Regional District (Alternate)
- RCMP Detachment Oversight Committee
- Sport Celebration Wall Standing Committee
- Youth Advisory Committee



Councillor Sarah MacDougall

Councillor MacDougall was born and raised in Nova Scotia before moving to Fort St. John in 2007 to pursue a career in healthcare. Sarah quickly fell in love with the vibrant community and everything the city had to offer and decided to put down roots and make Fort St. John her home.

Sarah holds a Bachelor's Degree in Environmental Public Health, leading to a career with Northern Health. She began as an Environmental Health Officer before moving into the role of Public Health Planner and then became the Team Lead for Environmental Health for the Northeast. In 2020, she stepped back from her full-time position to spend more time with her family and pursue volunteer interests.

Service to the community is one of Sarah's passions; she regularly volunteers at her children's schools, their athletic programs, and her church. She has held the position of Treasurer at Totem Preschool Nursery Society and currently sits as Vice-chair of the North Peace Gymnastics Association and a Director with the North Peace Savings and Credit Union.

Sarah and her husband, Scott, have been married for 13 years and have four wonderful daughters and one boisterous pup.

2022 - 2026 Appointments

- BC Hydro GO Fund Committee
- Community Action Team
- Community Awards Committee (2025)
- Fort St. John Public Library Association
- Northern Lights College Liaison
- Northern Medical Programs Trust Board and Local Committee
- North Peace Division of Family Practitioners - CSC
- Peace River Regional District (Alternate)
- RCMP Detachment Oversight Committee



Councillor Byron Stewart

Councillor Stewart has lived in Fort St. John since 1974. He has served Fort St. John as a City Councillor since November 2011.

Byron has served as a member of various community boards, including the Association for Community Living, Big Brothers and Big Sisters, Fort St. John Mixed Slow Pitch Society and currently serves as a member of North Peace KidSport on the Fort St. John and District Sports Council and once again on the Board for the Fort St. John Association for Community Living.

Byron has a diverse and continuous education in social services, criminology and recreation.

Byron enjoys arts, culture, sport and recreation activities and spending time with his friends, family, and beautiful wife, Lisa. In addition, Byron has an appreciation for hats, colourful socks, and the sound of people laughing and enjoying life.

2022 - 2026 Appointments

- Community Awards Committee (2023)
- Comprehensive Development Plan Committee
- Emergency Planning (Alternate)
- Mayor's Standing Committee on Community Economic Development
- Peace River Regional District (Alternate)
- RCMP Detachment Oversight Committee
- Sport Celebration Wall Standing Committee
- UNBC North East Regional Advisory Committee
- UVIC - Pacific Institute for Climate Solutions Advisory Board
- Youth Advisory Committee



Councillor Tony Zabinsky

Councillor Zabinsky was born in Toronto, Ontario, and raised in Kamsack, Saskatchewan. In his early years in Saskatchewan, he was an Emergency Medical Technician, Commercial pilot, and a partner in a Men's clothing store in Regina, Saskatchewan. In 1990, Tony moved to BC to start a career in finance. In 1997, Tony and his family were transferred to Fort St John with Scotiabank. After 27 years with Scotiabank, he retired as a Commercial Lending Manager in October 2018.

He has been a leader in many organizations, including Kinsmen, Fort St. John Minor Hockey, Chamber of Commerce, North Peace Senior's Housing Society, and Northern Lights College Foundation.

Tony is committed to this community that he calls home. He is an avid Saskatchewan Roughrider fan and a die-hard Toronto Maple Leaf fan. You will find Tony enjoying the local attractions of the Peace Region, including biking, golfing or river boating.

Tony is married to Gwen and has three adult children.

2022 - 2026 Appointments

- BC Hydro Peace Williston Advisory Committee
- Caribou Leadership Team
- Community Action Team (Alternate)
- Community Awards Committee (2024)
- Emergency Planning (Alternate)
- Mayor's Standing Committee on Community Economic Development (Alternate)
- National Zero Waste Council - Food Working Group
- North Central Local Government Association Director at Large (2023-2024)
- Parcel Tax Review Committee
- Peace River Regional District - Director
- RCMP Detachment Oversight Committee
- Rural Fire Protection Agreement and Fire Department Management Committee

Organization Chart



COUNCIL

The Mayor and six Councillors create the policies, procedures and bylaws that govern how our City functions.

An elected Council consisting of a Mayor and six Councillors govern the City of Fort St. John. Council sets priorities, enacts policies, and makes decisions for the community as a whole. Through British Columbia's *Local Government Act* and *Community Charter*, Council has the authority to establish bylaws and policies to guide the growth, development, and operation of the City, set budgets, and levy taxes to provide services. Council delegates administrative responsibility to the Chief Administrative Officer who oversees City operations.

→ **Chief Administrative Officer**



CHIEF ADMINISTRATIVE OFFICER

Milo MacDonald

Primary liaison between staff and Council, oversees and directs all City functions

The CAO's Office serves Council directly and acts as the primary liaison between staff, the Mayor's Office and City Council. The Office is also home to the City's communications functions and is the link between the City and the RCMP Operations.

→ **Deputy Chief Administrative Officer**

→ **Chief Financial Officer**

→ **Chief Human Resources Officer**

→ **Communications Manager**

→ **Executive Assistant**



DEPUTY CHIEF ADMINISTRATIVE OFFICER
Darrell Blades



CHIEF FINANCIAL OFFICER
David Joy



CHIEF HUMAN RESOURCES OFFICER
Jessica Bowie

The Operations Team, split into four functions and led by the Deputy Chief Administrative Officer, is responsible for the safe and efficient delivery of citizen services throughout the community.

→ **Director of Community Services**

- ↳ Aquatics Manager
- ↳ Arts and Culture Manager
- ↳ Civic Properties Manager
- ↳ Facilities Manager
- ↳ Recreation Manager

→ **Director of Planning & Engineering**

- ↳ Planning Manager
- ↳ Manager of Engineering
- ↳ Manager of Economic Development

→ **Director of Public Safety**

- ↳ Deputy Fire Chiefs (2)
- ↳ RCMP Support Manager

→ **Director of Public Works & Utilities**

- ↳ Parks Manager
- ↳ Roads Superintendent
- ↳ Utilities Superintendent

→ **Capital Projects Manager**

Led by the Chief Financial Officer, the Financial Team supports the City of Fort St. John's vision and strategic goals through direction and leadership in administrative and financial matters.

→ **Director of Finance**

- ↳ Deputy Treasurer

→ **Corporate Officer**

- ↳ Deputy Corporate Officer

→ **IT Manager**

The People Team, led by the Chief Human Resources Officer, provides strategic human resource solutions to various issues such as recruitment and retention, strengthening our safety culture, developing succession plans, and building on the organization's culture.

→ **Manager of Health & Safety**

- ↳ Health and Safety Coordinator
- ↳ Health and Safety Assistant

→ **Manager of Human Resources / Labour Relations**

- ↳ Payroll & Benefits Coordinator
- ↳ HRIS Administrative Assistant

→ **Executive Assistant**

Community Profile



Welcome to Fort St. John – The Energetic City! Reflecting our large resource base of natural gas, forestry and agriculture, as well as the vitality and spirit of our residents.

Located in breathtaking Peace River country and within the traditional territory of the Dane-zaa and signatories of Treaty 8, Fort St. John serves as the major economic hub in Northeast British Columbia.

With a population exceeding 21,000 and a median age ten years below the provincial average, our residents exude a youthful energy that fuels a spirit of exploration, innovation, and community connection.

As Fort St. John continues to flourish, various businesses have emerged, complementing the warm and welcoming small town with the convenience of big city amenities.

Fort St. John embraces visitors and residents alike with its abundance of cultural pursuits and outdoor activities. With top-notch recreational facilities at your fingertips, this city hosts a diverse array of events year-round, catering to all ages and interests.

Our city prides itself on being a dynamic and supportive community, where the captivating beauty of nature harmoniously intertwines with boundless economic opportunities and cultural diversity. With warm and friendly residents, a strong community spirit, and an unwavering commitment to growth and development, Fort St. John continues to thrive, evolving into an even more remarkable city.

Fast Facts

POPULATION

21,465 (2021 Census)

LOCATION

478 km northeast of Prince George, BC (5 hr drive)
663 km northwest of Edmonton, AB (7 hr drive)
1,237 km northeast of Vancouver, BC (14 hr drive)
2,461 km southeast of Anchorage, Alaska (31 hr drive)

ELEVATION

695 metres/2,275 feet above sea level

ECONOMY

Oil and Gas, Forestry, Agriculture, Hydroelectricity, and Tourism

CLIMATE

July average high	22°C/74°F
July average low	10°C/50°F
January average high	-11°C/12°F
January average low	-19°C/-3°F

AVERAGE ANNUAL RAINFALL

330 millimetres/13 inches

AVERAGE ANNUAL SNOWFALL

183 centimetres/6 feet

Message from the Chief Administrative Officer

Milo MacDonald

This report reflects our remarkable achievements and progress as a community throughout the past year. Despite the challenges presented by the COVID-19 pandemic, our city has demonstrated resilience, unity, and a commitment to building a brighter future for all.

Thank you to all the residents and candidates who participated in the Municipal Election held in October. Your active engagement and democratic spirit play a crucial role in shaping the future of our city. We witnessed a robust electoral process, with passionate individuals stepping forward to serve our community. To those elected, I look forward to working together to address the needs and aspirations of our citizens. I also want to take a moment to recognize the invaluable contributions of former Mayor Lori Ackerman. We extend our gratitude for her vision and commitment to our community.

Our community emerged from the shadows of the pandemic and embarked on a journey of recovery and revitalization. Despite the challenges faced, we witnessed the resilience and determination of our residents and local businesses. We focused on strengthening the local economy through initiatives to support businesses, attract investments, and create new job opportunities. Together, we laid the groundwork for a sustainable and prosperous future, ensuring Fort St. John remains a thriving hub of commerce and innovation.

In 2022, the City of Fort St. John received over \$25 million in funding through the Province of BC's Peace River Agreement. The agreement recognizing the industrial activities outside our municipal boundaries provides funding to our community, and seven other local governments in Northeastern BC, to fund necessary capital projects, infrastructure upgrades and services for industry, workers and residents. This consistent funding has enhanced the vibrancy and livability of our city. It has also meant that we have not needed to rely on our municipal tax base to complete capital projects, such as road improvements, new facilities, and parks. This helps to assure community members that their tax contributions remain stable.

As we reflect on the achievements of 2022, let us not forget the lessons we have learned from the challenges we faced. The pandemic underscored the importance of community, resilience, and adaptability. It showed us that by working together, we can overcome any obstacle that comes our way. As we move forward, let us continue to prioritize the well-being of our residents, support local businesses, and nurture the unique fabric of our community.

We strive to be responsive to your concerns and improve the services we provide every day, your insight into how our policies, services and programs impact you is one of our best sources of information. Please contact us with your comments using the City's social media channels, the contact forms on the City's website (www.fortstjohn.ca) or by calling 3-1-1.

In closing, I sincerely thank our dedicated city staff, elected officials, community partners, and volunteers for their unwavering commitment and tireless efforts. I am immensely proud to be part of this incredible community. The City of Fort St. John is a place where community matters and we create opportunities for everyone to thrive. I am confident that we will continue building a brighter future for all.



Milo MacDonald





City of Fort St. John
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May 10, 2023

Letter of Transmittal

Mayor and Councillors,

I am pleased to submit the City of Fort St. John's Annual Report for the fiscal year ending December 31, 2022. As mandated by Section 98 of the *Community Charter*, this comprehensive report offers an overview of the City's accomplishments, activities, and financial performance throughout the previous year.

The Annual Report represents the City's strong commitment to transparency, accountability, and effective governance. It serves as a valuable resource for the residents of Fort St. John and other interested parties, providing insights into the City's operations and financial position.

In preparing this report, we have adhered to best practices in financial reporting and followed legislated guidelines. The statements contained within the report maintain integrity and objectivity, reflecting management's responsibility. Additionally, management is accountable for implementing and maintaining a robust system of internal controls that ensure the production of reliable financial information.

The elected Council of the City of Fort St. John plays a crucial role in ensuring that management fulfills its financial reporting, budgeting, and internal control responsibilities. Through the approval of bylaws and policies, reviewing variance reports and financial statements, and engaging with the City's auditors, the Council upholds its duties primarily during Committee of the Whole and Regular Council meetings.

The Financial Statements for the year ended December 31, 2022, demonstrate the City's commitment to sound financial practices. Audited by Sander Rose Bone Grindle LLP, these statements demonstrate the City's commitment to sound financial practices, including proper budgetary controls and responsible allocation of resources. Their audit process includes reviewing and evaluating the system of internal control and appropriate tests and procedures to ensure compliance with generally accepted auditing standards.

Municipal Overview

The City of Fort St. John offers a range of municipal services to residents and businesses, encompassing public safety, transportation, community development, water and sewer, recreation, and other programs that benefit the community. To achieve cost-effective services, some are cost-shared, and the City relies on the Peace River Regional District for solid waste services. Council's priorities and policies serve as the guiding principles for the City's operations.

Financial Overview

The City continues to take a prudent approach to its finances, ensuring long-term financial sustainability. In 2019, the Financial Policy Framework was adopted, addressing ten interconnected financial policies. In 2022, we invested over \$54 million into the community through our capital program, with work continuing on the new RCMP Detachment, 100 Street Corridor Project and Kin Park.

The 2022 Statement of Operations and Accumulated Surplus indicates an annual surplus of \$17.3 million. However, it is important to note that this income statement adheres to Public Sector Accounting Standards, incorporating capital revenue, capital expenditures, and non-cash items such as the amortization of tangible capital assets, losses on the disposal of such assets, and other accruals.

Municipalities often separate operational spending from capital spending in their budgets. The operating budget approved by Council is on a cash basis and includes principal payments on debt. To accurately evaluate the City's performance against the operating budget approved last year, it is necessary to isolate capital revenues and expenditures, non-municipal requisitions, and other non-cash items. When comparing the 2022 Budget to the 2022 Actuals, the City experienced a net operating deficit of \$1,979,780 (2021 - \$97,959 deficit) due to increased contracted and general services costs, such as the RCMP contract and retroactive pay, as well as the effect of global inflation and supply chain issues on fuel, utilities, materials and supplies.

Annual operations remained consistent and within budget, with minor adjustments to accommodate changes in demand, market conditions, and health orders arising from the pandemic. For a detailed breakdown of operations by City function, please refer to Note 23 and Schedule 1.

Conclusion

I would like to express my gratitude to all the staff, departments, and individuals who have contributed to the preparation of this report. Their dedication, professionalism, and hard work have been instrumental in ensuring the accuracy and reliability of the information presented.

We trust that this Annual Report will serve as a valuable resource for stakeholders and the general public, aiding their understanding of the City's activities and financial performance in the past year. We remain committed to transparency and accountability and will continue to enhance our reporting practices in the future.

Respectfully,



David Joy, CPA
Chief Financial Officer

CAO's Office



The CAO's Office serves Council directly and acts as the primary liaison between staff, the Mayor's Office and City Council. The Office is also home to the City's communications functions and is the link between the City and the RCMP Operations.

Responsibilities:

- Executes policies and decisions of Council and directs and coordinates the activities of City departments
- Assists Council in determining community priorities
- Oversees a team of staff delivering the City services that support Council's direction
- Ensures the timely, transparent, and accurate delivery of information
- Facilitates business development
- Acquires land for community needs
- Addresses community sustainability and growth opportunities

The Royal Canadian Mounted Police (RCMP) provide policing services for the City of Fort St. John as an external contractor working in partnership with the City. Through the RCMP's Officer in Charge, the CAO's Office provides the link between the City and the RCMP operations.

The Post Detachment, which provides policing services to the North Peace area encompassing approximately 46,700 square kilometres, houses a combined 53 police officers from both municipal and provincial funded units. They are responsible for responding to calls for service, community education and awareness programs, and investigations.

Operations Team



The Operations Team, split into four functions and led by the Deputy Chief Administrative Officer, is responsible for the safe and efficient delivery of citizen services throughout the community.

This team provides community protective services such as police, fire, emergency management, and bylaw services, maintains the City's transportation network, ensures the reliable delivery of clean water, and maintains the waste water collection system. Additionally, the Operations Team encourages a healthy community by delivering affordable and accessible indoor and outdoor services and programs and building a sustainable city through community planning, development review, economic development, and land use policy.

Responsibilities:

- Provides the operational, technical, and logistical support required to safely operate our recreation facilities
- Delivers community programming and special events
- Oversees and maintains the Fort St. John Visitor Centre, providing valuable information and assistance to both local and out-of-town visitors
- Manages business licensing and the permitting process for land use and development within the City
- Reviews and inspects new development and construction projects
- Manages most major City capital projects
- Maintains and repairs the City transportation network, including street sweeping, snow removal, pothole repair, and traffic signals
- Manages transit and solid waste collection contracts
- Distributes safe drinking water and maintains the storm water and waste water collection systems following all federal and provincial regulations
- Provides community education on public safety, emergency preparedness, and City bylaws
- Investigates and enforces bylaw regulations to ensure community standards are maintained
- Emergency response, including fire suppression, road rescue, medical response, and technical rescues
- Conducts fire inspection and fire investigation services
- Provides administrative and clerical support, including information technology, guards, record keeping, and front counter services to the Fort St. John RCMP Detachment
- Plans for emergencies such as wildfires and other natural disasters and administers Emergency Support Services as required

Financial Team



Led by the Chief Financial Officer, the Financial Team supports the City of Fort St. John's vision and strategic goals through direction and leadership in administrative and financial matters. This includes the financial reporting and budgeting for the City, legislative and legal requirements, information technology services, and acting as the link between Council and City citizens.

Responsibilities:

- Leads the City's financial management processes, including the corporate budgeting process
- Accounts for, maintains, and administers financial services such as municipal taxes, utility invoicing, and payables and receivables
- Provides leadership and direction on the City's asset management program
- Develops and implements financial policies to ensure the efficient and effective purchasing of goods and services following all required legislation
- Maintains and improves the City's information technology infrastructure
- Supports client workstations and application use
- Encourages innovation and operational excellence by providing leadership, expertise, and assistance in Information Technology and Information Systems
- Provides legislative and administrative support to Council by preparing agendas, minutes, and meeting follow-up
- Ensures all legislative and legal requirements are adhered to
- Manages corporate records and the freedom of information process

People Team



The People Team, led by the Chief Human Resources Officer, provides strategic human resource solutions to various issues such as recruitment and retention, strengthening our safety culture, developing succession plans, and building on the organization's culture.

Responsibilities:

- Efficient and reliable delivery of compensation, pension, and benefit programs
- Provides expert advice regarding staffing requirements and budgets, performance management, and disciplinary and grievance processes
- Administers compensation surveys and manages the ability management program
- Oversees the employee recruitment process
- Implements and administers the collective agreements
- Manages the robust, award-winning City of Fort St. John Learning and Development Program
- Ensures the City provides a safe and healthy work environment for its employees, contract workers, and visitors
- Delivers health and safety related training and safety management systems
- Implements hazard identification and accident prevention processes
- Ensures compliance and education of regulations and legislation
- Supports the Joint Occupational Health and Safety committees

Strategic Plan



The Strategic Plan is a 5-year plan approved by Council. Following the 2022 Municipal Elections, the 2023 - 2027 Strategic Plan was adopted by Council in April 2023.

Our Vision, Mission, and Key Values are statements that guide City Council and staff during the day to day corporate operations of the City of Fort St. John.

Vision *(from the Official Community Plan)*

Fort St. John will be a flourishing community, where nature lives, businesses prosper, families are active and diversity is celebrated.

Mission

To deliver excellent public services.

Key Values

SAFETY

We are committed to safe and healthy environments.

INTEGRITY

We are committed to high ethical and professional standards.

TRANSPARENCY

We are committed to sharing information.

RESPECT

We are committed to inclusivity.

INNOVATION

We are committed to looking for opportunities to improve.

RESPONSIVENESS

We are committed to understanding and working together.



2018 - 2022 Strategic Goals

Goal No. 1

Enhance community economic development to provide opportunities and sustainability for Fort St. John.

Strategic Objectives

- 1.1 Develop a 5-year economic development strategy

- 1.2 Monitor and support Community Economic Recovery opportunities

- 1.3 Implement and monitor the Downtown Action Plan

- 1.4 Develop a tourism strategy

2022 Reporting

- Work on the Economic Development Strategy started through the Let's Talk Economic Development public engagement. It will be completed mid-2023.
- Launched a Downtown Activation Micro-grant for downtown businesses and non-profit organizations to activate downtown spaces.
- Continued with the 100 Street Corridor Project to upgrade underground utilities and improve above-ground public spaces.

Goal No. 2

Demonstrate leadership in environmental responsibility through sustainable and effective practices for municipal operations.

Strategic Objectives

- 2.1 Provide efficient, high-quality municipal services

- 2.2 Promote and demonstrate Energy Literacy and BC Energy Capital Branding

- 2.3 Support the long-term and secure access to affordable, fresh and healthy food for the community

- 2.4 Demonstrate innovative and sustainable strategies to divert solid waste from landfills

2022 Reporting

- Continued the Recycling Awareness Campaign launched at the end of 2021.
- Partnered with Recycle BC to improve the curbside recycling program.
- Supported the FSJ Community Garden, allowing for growing vegetables and other perennials in private plots and community garden beds.
- Following the completion of the Reclaimed Water Facility in 2021, users were able to purchase reclaimed water for industrial and agricultural needs.
- Rolled out Artificial Intelligence technology for recycling cart inspections and education.
- Implemented several green initiatives in our recreation facilities, including an electric ice resurfacers and HVAC system upgrades.

Goal No. 3

Build and manage civic assets and human resources that support the current and future needs of the community.

Strategic Objectives

- 3.1 Invest in building, improving and maintaining the physical assets

- 3.2 Develop and implement administrative processes and digital assets

- 3.3 Attract and retain the necessary employees

- 3.4 Foster a safe, caring community

2022 Reporting

- Construction on the new RCMP Detachment continued. This net-zero energy building features pre-fabricated mass-timber construction and a 145 kW photovoltaic system.
- Achieved Certificate of Recognition (COR) certification of the City’s health and safety management programs.
- Invested over \$50 million in capital projects to improve the livability and vibrancy of our community.
- Held the 2022 General Municipal Elections.

Goal No. 4

Initiate and foster partnerships that will benefit Fort St. John. Advocate to decision makers on issues that impact the community to ensure our northern voice is heard.

Strategic Objectives

- 4.1 Strengthen relationships with First Nations and Métis communities

- 4.2 Collaborate on a Sub-Regional Comprehensive Development Plan with Area C

- 4.3 Continue to develop partnerships with agencies that provide education, health and public safety services

- 4.4 Continue to liaise and engage with local, provincial and federal governments and industry to ensure sustainability for resource communities

2022 Reporting

- Signed a Memorandum of Understanding with Prophet River First Nation regarding the establishment of Reserve Lands in or near the City of Fort St. John.
- Celebrated over 25 years of Peace River Agreement funding, which recognizes the industrial activities occurring outside municipal boundaries. The City uses this funding to support the development of a healthy, vibrant community and thriving economic hub for residents, businesses and industry.
- Supported a proposed seniors’ complex with a Development Cost Charges (DCCs) waiver worth over \$750,000.
- Partnered with the Treaty 8 Tribal Association for the annual Canada Day Celebrations.
- The North Peace Community Foundation successfully gained charitable status following the hiring of an Executive Director in 2021. The City of Fort St. John was the driving force behind the creation of the North Peace Community Foundation, which operates separately from the City.

Goal No. 5

Continue to invest in community social, cultural and recreational assets and programs to provide an inclusive, vibrant, livable Fort St. John.

Strategic Objectives

- 5.1 Develop arts and cultural capacity through facilitation, direct delivery and partnerships

- 5.2 Celebrate and promote the unique and culturally diverse history and heritage of our community

- 5.3 Provide and support robust, affordable and accessible wellness and recreation opportunities for the whole community

- 5.4 Foster community pride and sense of belonging through instigation, participation and support of community events

2022 Reporting

- Signed a Memorandum of Understanding with the North Peace Cultural Society regarding the development of cultural services in our community.
- In partnership with the Peace River Regional District and District of Taylor, launched the second phase of engagement on the North Peace Leisure Facility Replacement Project.
- Kicked off the Let’s Talk Arts and Culture public engagement to develop the first Community Arts and Culture Framework for the city.
- Introduced an Artist in Residence Pilot Program to enrich the community through various art forms and workshops.
- Through funding provided by the Province of BC, implemented a Diversity and Inclusion Micro-grant program for organizations celebrating cultural diversity, equity and inclusion and improving relationships.



2023 - 2027 Strategic Pillars

The 2023 - 2027 Strategic Plan, approved by Council, translates the vision of the Official Community Plan into a clear framework of initiatives to be undertaken by City staff.

Comprising of five interconnected pillars, the plan aims to enhance various aspects crucial to our city’s progress. These pillars encompass sustainable economic development, managing our assets effectively, building strong relationships and advocating for our city’s interests, fostering a vibrant community, and achieving operational excellence.



 View the 2023 - 2027 Strategic Plan at fortstjohn.ca



Vibrant Community

Invest in community safety, social, cultural, and recreational programs.

Strategic Objectives

Develop, celebrate and promote arts and the culturally diverse history and heritage of the community.

Provide and support robust, affordable, and accessible wellness and recreation opportunities for the whole community.

Foster community pride and sense of belonging.

Why it matters

We believe that investing in our community safety, recreational, cultural, and social programs creates a community where residents are proud to call home.

Our community is diverse, and we recognize the importance of celebrating and honouring that diversity through a range of cultural, social, and recreational programs.

Through our investments in community safety, social, cultural, and recreational programs, we aim to create a vibrant, engaged community that fosters a sense of belonging and encourages residents to participate in the activities and events that enhance their quality of life.

We are committed to working with our community partners to identify and prioritize the programs that will have the greatest impact on our residents, and we look forward to building a stronger, more connected community together.



Relationships & Advocacy

Initiate and foster relationships and advocate to decision makers on the issues that impact our community and our neighbours.

Strategic Objectives

Strengthen relationships with First Nations and Métis communities.

Develop partnerships with agencies that provide education, health, and public safety services.

Liaise and engage with local, regional, provincial, and federal governments, as well as industry to ensure sustainability for resource communities.

Why it matters

Recognizing that comprehensive solutions are needed to address the challenges faced by our community and our neighbours, it is imperative that we build strong relationships and partnerships with other agencies and organizations.

We also recognize the importance of addressing the calls to action from the Truth and Reconciliation Commission. We value the significant contributions of Indigenous Peoples who have lived and worked on the land for time immemorial and are committed to meaningful reconciliation to continue building a future based on relationships and mutual respect, beginning with acknowledging, reflecting and learning the truths. *Read the Truth and Reconciliation Commission Reports and the Calls to Action at www.nctr.ca.*

We are committed to taking the necessary steps to build these partnerships and work collaboratively towards achieving our shared goals.



Economic Development

Enhance community economic development to provide opportunities and sustainability for Fort St. John.

Strategic Objectives

Develop an economic development strategy.

Implement and monitor the Downtown Action Plan.

Promote and demonstrate energy literacy.

Why it matters

We will engage with community members to identify the most pressing economic needs and challenges facing our city. By working together, we will develop community economic development strategies that reflect the unique character and resources of our community and region. These strategies will be designed to promote managed growth and development that is consistent with our vision of a livable and sustainable city.

Our goal is to build a robust and sustainable economy that provides ample opportunities and promotes a high standard of living for all members of our community. We firmly believe that by working collaboratively with our existing businesses and creating new opportunities, we can establish a thriving economy that not only enhances social well-being but also fosters growth and attracts investments.



Organizational Excellence

Provide a healthy workplace that is inclusive and builds on our diversity, engagement, and sense of community.

Strategic Objectives

Attract and retain the people that support the current and future needs of the community.

Provide an environment where the safety, health, and wellness of our employees is prioritized.

Invest in continuous learning and development.

Why it matters

Safe and healthy workplaces promote productivity, foster employee satisfaction and retention, and positively impact the quality of services provided to the community.

Inclusivity and diversity create an environment that acknowledges and respects differences, leading to enhanced creativity, innovation, and a broader perspective when solving problems. Continuous learning and development ensures that our workforce is better equipped to serve the needs of our community.

Engagement and a sense of community build stronger relationships between employees and the community, leading to better collaboration, understanding, and trust.

Overall, a safe, healthy, and inclusive workplace is vital for the City of Fort St. John's success and growth.



Managing Assets

Build and manage assets that support the current and future needs of the community.

Strategic Objectives

Invest in building, improving, and maintaining physical and digital assets.

Embrace environmental responsibility through sustainable and effective practices.

Ensure accountable, transparent, and responsible financial management focused on value.

Why it matters

Our responsibility to the community is to create a sustainable and resilient environment that meets the needs of present and future generations.

This includes ensuring access to essential services such as clean water, sanitation, and safe streets, as well as maintaining and improving public facilities and assets.

To achieve this, we prioritize good governance, principles-based planning, and fiscal sustainability. We develop long-term community plans, maintain quality control, and continuously improve our services. Further, we are committed to providing safe public spaces and facilities that support an active and inclusive lifestyle.

As our community continues to grow, we must plan for future needs of our residents and businesses.

Awards and Accomplishments



Corporate

2019

Canadian Association of Municipal Administrators - Professional Development Award

2017

Clean Energy BC - Community of the Year

2016

Communities in Bloom - Four Blooms with special mention to the North Peace Museum
Communities in Bloom - Environmental Action Award



Passive House Project

2017

LEED Platinum Certification

2016

NCLGA Sustainability Award
Canadian Green Building Award - British Columbia
Northern BC Commercial Building Awards
Wood *WORKS!* BC - Community Recognition Award
UBCM Community Excellence Honourable Mention

2015

PHIUS Certification



Micro Hydro Project

2017

Canadian Association of Municipal Administrators - Environmental Award

2016

Association of Consulting Engineering - Award of Merit
NCLGA Sustainability Award
UBCM Community Excellence Honourable Mention



Community Engagement

2013

IABC Canada - Silver Leaf Multi-Audience Communication - "Let's Talk Site C"

IABC Canada - Silver Leaf Community Relations - "Let's Talk Site C"

IABC Canada - Gold Quill Award of Merit 2 Multi-Audience Communication - "Let's Talk Site C"

Canadian Award for Financial Reporting

The Government Financial Officers Association of the United States and Canada (GFOA) awarded a Canadian Award for Financial Reporting to the City of Fort St. John for its annual financial report for the fiscal year ended December 31, 2021. This is the City's eighth Canadian Award for Financial Reporting.

The Canadian Award for Financial Reporting program was established to encourage municipal governments throughout Canada to publish high quality financial reports and to provide peer recognition and technical guidance for officials preparing these reports.

In order to be awarded a Canadian Award for Financial Reporting a government unit must publish an easily readable and efficiently organized annual financial report, whose contents conform to program standards.

Such reports should go beyond the minimum requirements of generally accepted accounting principles and demonstrate an effort to clearly communicate the municipal government's financial picture, enhance an understanding of financial reporting by municipal governments, and address user needs.

A Canadian Award for Financial Reporting is valid for a period of one year only. We believe our current report continues to conform to the Canadian Award for Financial Reporting program requirements, and we are submitting it to the GFOA for consideration.



Government Finance Officers Association

Canadian Award for Financial Reporting

Presented to

City of Fort St. John

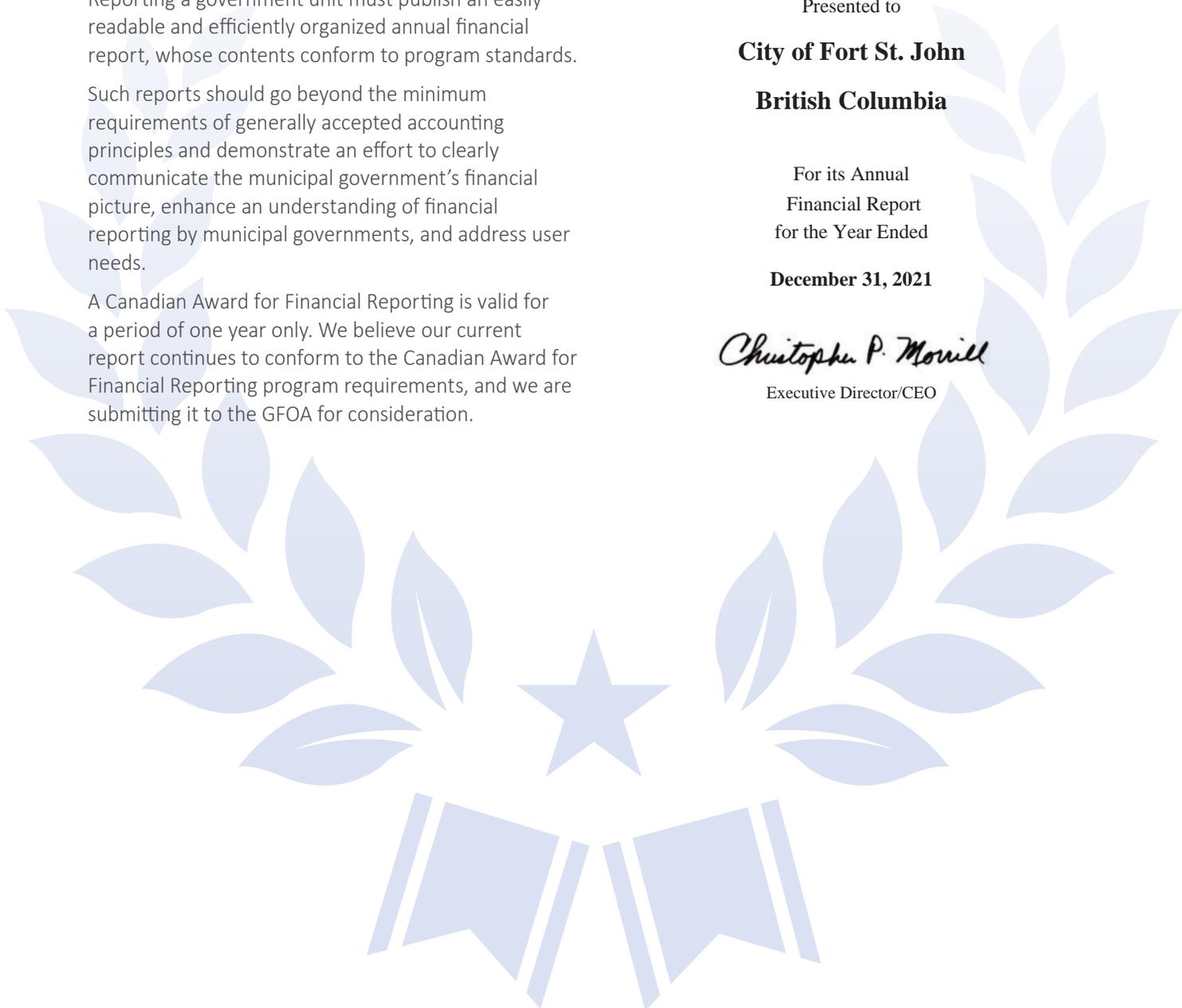
British Columbia

For its Annual
Financial Report
for the Year Ended

December 31, 2021

Christopher P. Morill

Executive Director/CEO



Financial Section

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Financial Conditions Indicators



The City of Fort St. John is always looking for independent third-party measures to assess our financial conditions.

The Financial Conditions Indicators program was developed jointly by the Province of Nova Scotia, the Nova Scotia Federation of Municipalities, and the Association of Municipal Administrators Nova Scotia.

Through 14 key indicators, it assesses the municipality's risk and allows Fort St. John to view our financial performance by providing a snapshot of our strengths and areas where we may need to focus more attention. The indicators are split into three dimensions: Revenue, Budget, and Debt and Capital.

The Revenue Dimension assesses a municipality's revenue sources. A strong revenue base should have some growth to keep pace with the rising cost of services. It should also be broad, avoiding an over-reliance on provincial or federal transfers, a single large account, or one type of assessment.

The Budget Dimension includes indicators to assess the strength of a municipality's budgeting process. This includes preparing and following balanced budgets and ensuring sufficient funds on hand to pay expenses. Municipalities should strive to provide municipal services efficiently while maintaining a balance between tax burden and income.

The Debt and Capital Dimension includes indicators to assess the strength of a municipality's longer-term financial planning. A municipality with a strong capital planning process makes regular investments in infrastructure as existing equipment and facilities age, and maintains funds in reserves for upcoming capital projects and unforeseen financial difficulties.

Revenue Dimension	
Reliance on transfers	34.4% (High)
Uncollected taxes	9.9% (Low)
3-year change in tax base	2.6% (Mod.)
Commercial assessment	29.6% (Low)
Reliance on a single account	0.7% (Low)
Overall Assessment	11 (Low)

Budget Dimension	
Residential tax burden	2.5% (Low)
Deficits in the last 5 years	4 (High)
3-year budget accuracy	1.2% (Low)
Liquidity	2.9 (Low)

Debt and Capital Dimension	
Debt service	2.5% (Low)
Outstanding debt	0.97% (Low)
Infrastructure Lifecycle	73.6% (Low)
Capital Investment	382.8% (Low)
Reserves	78.7% (Low)

Low Risk (10 - 14 Financial Conditions Indicators meet threshold)
Moderate Risk (8 or 9 Financial Conditions Indicators meet threshold)
High Risk (7 or less Financial Conditions Indicators meet threshold)

Revenue Dimension

Reliance on Transfers

Reliance or dependency on another level of government to provide funding to meet the service needs of a municipality can limit a Council’s autonomy in making decisions or limit the level of services provided.

Transfers from other Governments	\$30,471,001
Total Revenue	\$88,644,410
2022 Assessed Risk	34.4% (High)

Risk Thresholds

Low	Less than 15%
Moderate	15% - 20%
High	Greater than 20%

Uncollected Taxes

Municipalities have a number of tools at their disposal to ensure that property taxes are paid. Failure to collect tax revenue can significantly impact actual revenue, cash flow and the ability to provide services.

Total taxes billed but not paid	\$5,079,495
Total taxes billed this year	\$51,070,974
2022 Assessed Risk	9.9% (Low)

Risk Thresholds

Low	Less than 10%
Moderate	10% - 15%
High	Greater than 15%

3-year Change in Tax Base

The cost to deliver municipal services increases year over year. If a municipality’s tax base does not grow, Council will need to seek ways to raise revenue or reduce expenditures to maintain service levels.

Change in tax base over the last 3 years	\$93,237,082
Tax base 2020	\$3,631,859,051
2022 Assessed Risk	2.6% (Mod.)

Risk Thresholds

Low	Equal or above CPI % change
Moderate	Below CPI % change
High	Negative growth

Commercial Assessment

Commercial tax rates are generally higher than residential tax rates and are a key source of revenue for municipalities. A low percentage may indicate a weaker tax base and could be a sign of low economic activity.

Value of commercial assessment	\$1,107,592,450
Total assessment	\$3,738,710,335
2022 Assessed Risk	29.6% (Low)

Risk Thresholds

Low	Greater than 25%
Moderate	15% - 25%
High	Less than 15%

Reliance on a Single Account

If the municipality is reliant on a single employer or institution for a large portion of their revenue, closure or downsizing could pose a significant threat to the viability of the municipality.

Assessed value of largest property	\$25,179,000
Total assessed value	\$3,738,710,335
2022 Assessed Risk	0.7% (Low)

Risk Thresholds

Low	Less than 10%
Moderate	10% - 15%
High	Greater than 15%

Budget Dimension

Residential Tax Burden Ratio

Tax burden highlights the tax room used by a municipality. A higher percentage may indicate that residents do not have the income to support a tax increase.

Average residential tax bill	\$2,964
Average Household Income*	\$119,542

2022 Assessed Risk **2.5% (Low)**

*used \$114,900 (Statistics Canada 2020) x 2% inflation per year

Risk Thresholds

Low	Less than 4%
Moderate	4% - 6%
High	Greater than 6%

Deficits in the Last 5 Years

Municipalities in BC are not permitted to budget for a deficit and must repay any deficits out of the following year's tax levy. Multiple deficits in a short period may indicate a reduced ability to provide municipal services.

Number of deficits in the last 5 years	4
2022 Assessed Risk	4 (High)

Risk Thresholds

Low	None
Moderate	One
High	Two or more

3-year Budget Accuracy

A large variance could indicate difficulty planning and executing budgets. Three years are used to ensure that the ratio is based on regular budget performance, not a single extraordinary event.

Sum of surpluses and deficits over the past 3 years	-\$2,095,695
---	--------------

Total expenditures for those 3 years \$175,083,445

2022 Assessed Risk **1.2% (Low)**

Risk Thresholds

Low	Less than 4%
Moderate	4% - 8%
High	Greater than 8%

Liquidity

Liquidity measures whether a municipality is maintaining enough cash on hand to pay its bills. If a municipality does not maintain sufficient liquid assets it could indicate a cash flow problem.

Short-term assets	\$84,177,789
Short-term liabilities	\$28,750,467

2022 Assessed Risk **2.9 (Low)**

Risk Thresholds

Low	Greater than 1.5
Moderate	1 - 1.5
High	Less than 1

Debt and Capital Dimension

Debt Service

Long-term borrowing to finance capital projects is an important part of sound financial management. However, high debt service costs limit the funds available for other municipal expenses.

Principal and interest paid on long-term debt	\$1,442,279
Total own source revenue	\$56,891,773
2022 Assessed Risk	2.5% (Low)

Risk Thresholds

Low	Less than 10%
Moderate	10% - 15%
High	Greater than 15%

Outstanding Debt

Municipalities must balance the need for new infrastructure with the community's ability to pay for new assets. A high outstanding debt ratio may limit the ability to borrow and could overburden future budgets with debt servicing costs.

Total outstanding long-term debt	\$36,326,507
Total tax base	\$3,738,710,335
2022 Assessed Risk	1.0% (Low)

Risk Thresholds

Low	Less than 25%
Moderate	25% - 50%
High	Greater than 50%

Infrastructure Lifecycle

A low percentage indicates that a municipality's infrastructure is approaching the end of its useful life and significant investment will be required to replace the assets.

Net book value of all capital assets	\$537,604,599
Total original cost of all capital assets	\$730,471,580
2022 Assessed Risk	73.6% (Low)

Risk Thresholds

Low	Greater than 50%
Moderate	35% - 50%
High	Less than 35%

Capital Investment

Municipalities can expect replacement costs to be higher than the original cost of the assets. If the rate of depreciation is faster than the rate a municipality is investing in its assets then the community will face significant capital investment in the future.

Annual investment in capital assets	\$54,237,440
Annual depreciation on capital assets	\$14,170,223
2022 Assessed Risk	382.8% (Low)

Risk Thresholds

Low	Greater than 150%
Moderate	100% - 150%
High	Less than 100%

Reserves

Reserves are an indication of a municipality's financial planning. If a municipality has healthy operating and capital reserves it is prepared for unexpected difficulties, and is planning to replace or improve its existing assets.

Total operating and capital reserves	\$56,138,211
Total expenditures	\$71,354,934
2022 Assessed Risk	78.7% (Low)

Risk Thresholds

Low	Greater than 40%
Moderate	30% - 40%
High	Less than 30%

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City of Fort St. John
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MANAGEMENT REPORT

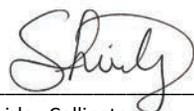
These financial statements and accompanying notes to the financial statements have been prepared by management in accordance with Section 171(2) of the *Community Charter*. The integrity and objectivity of these statements are management's responsibility. Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The elected Council of the City of Fort St John is responsible for ensuring management fulfills its responsibilities for financial reporting and is ultimately responsible for reviewing and approving the financial statements. Council carries out their responsibility principally at Committee of the Whole and Regular Council meetings.

Council considers for approval the engagement or re-appointment of external independent auditors and reviews the periodic financial reports.

The external auditors, Sander Rose Bone Grindle LLP, Chartered Accountants, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full access to the elected Council.

On behalf of the City of Fort St John



Shirley Collington
Director of Finance
May 10, 2023



Milo MacDonald
Chief Administrative Officer
May 10, 2023



CHARTERED PROFESSIONAL ACCOUNTANTS

Partners

- * Dale J. Rose, CPA, CA
- * Alan Bone, B. Comm., CPA, CA
- * Jason Grindle, B. Comm., CPA, CA
- * Jaron Neufeld, B. Comm., CPA, CA

- * Ben Sander, B. Comm., FCPA, FCA (Retired)

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INDEPENDENT AUDITOR'S REPORT

To the Mayor and Council of City of Fort St. John

Opinion

We have audited the financial statements of City of Fort St. John, which comprise the statement of financial position as at December 31, 2022, the statement of operations, the statement of cash flows and changes in net financial assets for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of City of Fort St. John as at December 31, 2022 and the result of its operations and its cash flows for the year then ended in accordance with the Canadian accounting standards for Public Sector.

Basis for Opinion

We conduct our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Restated Comparative Information

We draw attention to Note 3 to the financial statements, which explain that certain comparative information presented for the year ended December 31, 2021 has been restated. Our opinion is not modified in respect of the matter.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for Public Sector, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matter relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality financial reporting process.
(continues)



Member, Chartered Professional Accountants of British Columbia and Alberta

* Denotes Professional Corporations

Independent Auditor's Report to the Mayor and Council of City of Fort St. John (*continued*)

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, further events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Fort St. John, BC
April 24, 2023

Sander Rose Bone Grindle LLP
Chartered Professional Accountants

Sander Rose Bone Grindle LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

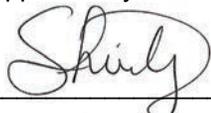
City of Fort St. John

Statement of Financial Position

As At December 31, 2022

	2022	2021 Restated
Financial assets		
Cash (Note 4)	\$ 22,481,176	\$ 88,496,306
Receivables (Note 6)	11,479,627	8,684,343
Investments (Note 7)	50,216,986	-
Municipal Finance Authority debt reserve deposits (Note 8)	2,229,356	1,966,362
Property acquired for taxes subject to redemption (Note 9)	13,322	425,424
	86,420,467	99,572,435
Liabilities		
Payables and accruals (Note 10)	21,745,297	18,145,376
Accrued interest payable	321,987	243,066
Deferred revenue (Note 12)	6,683,184	6,537,200
Municipal Finance Authority debt reserve (Note 8)	2,229,356	1,966,362
Long term debt (Note 13)	34,097,151	29,570,070
Employee future benefit obligations (Note 14)	417,900	397,200
Asset retirement obligation (Note 15)	2,285,658	2,231,501
	67,780,533	59,090,775
Net Financial assets	18,639,934	40,481,660
Non-financial assets		
Prepaid expenses	446,766	296,191
Inventories of supplies	2,121,978	2,185,164
Tangible capital assets (Note 16)	537,604,599	498,560,786
	540,173,343	501,042,141
Accumulated surplus (Note 17)	\$558,813,277	\$541,523,801

Approved by:



Shirley Collington
Director of Finance

See accompanying notes to financial statements.

City of Fort St. John

Statement of Operations and Accumulated Surplus

For the Year Ended December 31, 2022

	Budget Unaudited	2022	2021 Restated
Revenue			
Net municipal property taxes (Note 18)	\$ 34,643,730	\$ 34,771,612	\$ 32,550,021
Grants in lieu of taxes	450,000	485,272	478,112
Services provided to other governments	1,003,953	1,641,440	1,363,999
Sale of services	13,132,000	13,384,684	13,504,541
Other revenue from own sources	5,129,280	5,444,080	5,310,730
Government transfers (Note 19)	31,065,181	30,471,001	32,735,566
Return on investment	765,000	1,612,977	666,888
Actuarial adjustments	762,575	796,364	711,687
Developer contributions	-	-	652,036
Gain on disposal of tangible capital assets	-	36,980	145,052
	86,951,719	88,644,410	88,118,632
Expenses			
General government services	10,281,441	10,410,190	9,597,516
Protective services	16,659,331	18,041,752	15,957,636
Transportation	16,347,633	18,384,680	16,366,809
Public health and welfare	1,463,010	1,585,637	1,315,426
Environmental development	2,507,945	2,124,792	2,136,598
Recreation and cultural	10,233,443	12,404,180	13,883,565
Water utility services	4,228,826	4,732,386	4,246,702
Sewer utility services	3,504,109	3,671,317	3,295,739
	65,225,738	71,354,934	66,799,991
Annual surplus	21,725,981	17,289,476	21,318,641
Accumulated surplus, beginning of year as previously reported	525,090,684	541,523,801	525,090,684
Adjustment for adoption of asset retirement obligation (Note 2)	-	-	(1,720,137)
Prior period adjustment (Note 3)	-	-	(3,165,387)
Accumulated surplus, beginning of year, as restated	525,090,684	541,523,801	520,205,160
Accumulated surplus, end of year	\$546,816,665	\$558,813,277	\$541,523,801

See accompanying notes to financial statements.

City of Fort St. John

Statement of Changes in Net Financial Assets

For the Year Ended December 31, 2022

	Budget Unaudited	2022	2021 Restated
Annual Surplus	\$ 21,725,981	\$ 17,289,476	\$ 21,318,641
Acquisition of tangible capital assets	(71,216,781)	(54,237,440)	(46,773,149)
Amortization of tangible capital assets	12,378,050	14,170,223	13,464,169
Loss (gain) on disposal of tangible capital assets	-	471,762	73,784
Proceeds on disposal of tangible capital assets	-	551,642	866,856
	(37,112,750)	(21,754,337)	(11,049,699)
Inventories of supplies	-	(2,121,978)	(2,185,164)
Consumption of inventories of supplies	-	2,185,164	2,185,164
Prepaid expenses	-	(446,766)	(296,191)
Use of prepaid expenses	-	296,191	481,898
	-	(87,389)	185,707
Change in net financial assets	(37,112,750)	(21,841,726)	(10,863,992)
Net financial assets, beginning of year as previously reported	-	40,481,660	53,524,281
Adjustment for adoption of asset retirement obligation	-	-	(2,178,629)
Net financial assets, beginning of year as restated	-	40,481,660	51,345,652
Net financial assets, end of year	\$ (37,112,750)	\$ 18,639,934	\$ 40,481,660

See accompanying notes to financial statements.

City of Fort St. John

Statement of Cash Flows

For the Year Ended December 31, 2022

	2022	2021 Restated
Operating Activities		
Annual surplus	\$ 17,289,476	\$ 21,318,641
Items not involving cash:		
Amortization of tangible capital assets	14,170,223	13,464,169
Actuarial adjustment on long term debt	(796,364)	(711,687)
Accretion expense	54,157	52,873
Loss (gain) on disposal of tangible capital assets	471,762	73,784
Changes in non-cash operating assets and liabilities:		
Receivables - (increase)	(2,795,284)	(304,490)
Inventories of supplies - decrease	63,186	-
Prepaid expenses - (increase)	(150,574)	185,707
Tax sale properties - decrease	412,102	1,739,410
Payables and accruals - increase	3,599,922	1,400,835
Accrued interest payable - increase	78,919	(282)
Deferred revenue - increase	145,984	(436,693)
Employee benefits and other liabilities - increase	20,700	43,900
	32,564,209	36,826,167
Capital Activities		
Proceeds on disposal of tangible capital assets	551,642	866,856
Purchase of tangible capital assets	(54,237,440)	(46,773,149)
	(53,685,798)	(45,906,293)
Financing Activities		
Long term debt borrowing proceeds	6,765,724	-
Long term debt principal repayment	(1,442,279)	(1,442,279)
	5,323,445	(1,442,279)
Investing Activities		
(Increase) in investments	(50,216,986)	10,506,876
(Decrease) in cash	(66,015,130)	(15,529)
Cash, beginning of year	88,496,306	88,511,835
Cash, end of year	\$ 22,481,176	\$ 88,496,306

See accompanying notes to financial statements.

City of Fort St. John

Notes to the Financial Statements

For the Year Ended December 31, 2022

1. Significant Accounting Policies

The financial statements of the City of Fort St. John 'the City' are prepared by management in accordance with Canadian generally accepted accounting principles for governments as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada. Significant accounting policies adopted by the City are as follows:

a. Reporting entity

The financial statements include a combination of all the assets, liabilities, accumulated surplus, revenues and expenses of all the City's activities and funds. Inter-departmental balances and organizational transactions have been eliminated.

(i) Consolidated entities

The City does not control any significant external entities and accordingly no entities have been consolidated in the financial statements.

(ii) Funds held in trust

The financial statements exclude trust assets that are administered for the benefit of external parties (note 20).

b. Basis of accounting

The City follows the accrual method of accounting for revenues and expenses. Revenues are recognized in the period in which the transactions or events occurred that gave rise to the revenues, and expenses are recognized in the period the goods and services are acquired and a liability is incurred or transfers are due.

c. Government transfers

Government transfers are recognized in the financial statements as revenues in the period the transfers are authorized and any eligibility criteria have been met, except when and to the extent that the transfer gives rise to an obligation that meets the definition of a liability for the recipient government. Transfers received which meet the definition of a liability are included in deferred revenue.

City of Fort St. John

Notes to the Financial Statements

For the Year Ended December 31, 2022

1. Significant Accounting Policies continued

d. Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Significant estimates include assumptions used in estimating allowance for doubtful accounts, historical cost, asset retirement obligations, and useful lives of tangible capital assets. Actual results could differ from these estimates.

e. Financial instruments

The City's financial instruments consist of cash and cash equivalents, receivables, investments, Municipal Finance Authority debit reserve deposits, payables and accruals, accrued interest payable, Municipal Finance Authority debt reserve and long term debt. Unless otherwise noted, it is management's opinion that the City is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair value of these financial instruments approximated their carrying values, unless otherwise noted.

f. Employee future benefits

Sick leave and other retirement benefits are available to the City's employees. The costs of these benefits are actuarially determined based on service and best estimates of retirement ages and expected future salary and wage increases. The obligations under these benefit plans are accrued based on projected benefits as the employees render services necessary to earn the future benefits.

g. Revenue recognition - Taxation

Taxes are recorded at estimated amounts when they meet the definition of an asset, have been authorized, and the taxable event occurs. Annual levies for non-optional municipal services and general administrative services are recorded as taxes for municipal services in the year they are levied. Taxes receivable are recognized net of an allowance for anticipated uncollectible amounts. Levies imposed by other taxing authorities are not included as taxes for municipal purposes.

Through the British Columbia Assessment's appeal process, taxes may be adjusted by way of supplementary roll adjustments. The effects of these adjustments on taxes may have been included in initial estimates when recording revenue; to the extent that adjustments exceed the initial estimates, they are recognized at the time they are awarded.

h. Cash and cash equivalents

Cash equivalents include short-term investments with a term to maturity of 90 days or less from the date of acquisition.

City of Fort St. John

Notes to the Financial Statements

For the Year Ended December 31, 2022

1. Significant Accounting Policies continued

i. Prepaid expenses

Prepaid expenses consist mainly of unexpired insurance premiums and deposits which are amortized over the term of the respective policies or as they are used.

j. Non-financial assets

Tangible capital assets and other non-financial assets are accounted for as assets by the City because they can be used to provide government services in future periods. These assets do not normally provide resources to discharge the liabilities of the City unless they are sold.

k. Deferred revenue

User fees and charges

Certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred or the services performed.

Deferred development cost charges (DCC)

The City collects development cost charges (DCC) to pay for a proportionate share of infrastructure related to new growth. In accordance with the Local Government Act, these funds must be deposited into a separate reserve fund. These funds are treated as deferred revenue until such time as the revenue can be recognized.

Sponsorships and leases

The City received sponsorship and lease revenue. These revenues are recognized over the term of the agreements. The terms of the agreements range from two to thirty years.

City of Fort St. John

Notes to the Financial Statements

For the Year Ended December 31, 2022

1. Significant Accounting Policies continued

i. Tangible capital assets

Tangible capital assets are recorded at cost, which includes all charges directly attributable to placing the asset in its intended location and condition of use. Interest on debt during the construction period of a capital project is not capitalized. Contributed tangible capital assets are recorded at fair value at the time of donation, with a corresponding amount recorded as revenue. The cost, less residual value, of the tangible capital assets, excluding land, are amortized on a straight line basis over their estimated lives as follows:

	<u>Useful life - years</u>
Land improvements	80
Buildings	20-50
Machinery and equipment	5-20
Infrastructure	30-80
Water	15-80
Sewer	10-90

A full year of amortization is claimed in the year of acquisition, providing the asset is in use, and no amortization is claimed in the year of disposal.

m. Inventories of supplies

Inventories of supplies include gravel piles and raw gravel material. These inventories held for consumption are recorded at the lower of cost and replacement cost and are measured using Average Weighted Cost. Maintenance, operating and office supplies are not inventoried.

n. Land held for resale

Properties available for sale include real estate properties which are ready and available to be sold for which there is a market. They are valued at the lower of cost or expected net realizable value.

o. Budget presentation

The budget approved in March 2022 is presented in the financial statements, any subsequent amendments have not been included.

p. Appropriated surplus

Certain amounts, as approved by City Council, are set aside in reserves for future operating and capital expenses.

City of Fort St. John

Notes to the Financial Statements

For the Year Ended December 31, 2022

1. Significant Accounting Policies continued

q. Segment disclosure

A segment is defined as a distinguishable activity or group of activities of a government for which it is appropriate to separately report financial information to achieve the objective of the standard. The City has presented a description of the segmented information in Note 23 of the financial statements and identified segmented information in Schedule 1.

r. Future accounting changes

PS 3450 - Financial instruments

This section establishes standards for recognizing and measuring financial assets, financial liabilities and non-financial derivatives. This section applies to fiscal year beginning on or after April 1, 2023, with early adoption permitted.

s. Asset retirement obligation

The City recognizes asset retirement obligation costs associated with the retirement of tangible long-lived assets. The liability for the removal of asbestos in city owned buildings, decommissioning of wells no longer in service, the restoration of leased premises and reclamation of land has been recognized based on estimated future expenses. Under the modified retrospective method, the discount rate and assumptions used in the initial recognition are those as of the date of adoption of the standard. Assumptions used in the subsequent calculations or reviewed yearly.

The asset retirement cost is capitalized as part of the cost of the related asset, and amortized over the remaining life of the asset following the amortization policy outlined in (l). The liability is discounted using a present value calculation, and adjusted yearly for accretion expense.

t. Comparative figures

Certain comparative amounts have been reclassified to conform to the current year's presentation.

2. Change in accounting policy

PS 3280 - Asset Retirement Obligations:

On January 1, 2022, the City adopted Public Accounting Standard PS 3280 - *Asset Retirement Obligations*, which addresses the reporting requirements for legal obligations associated with the retirement of some tangible capital assets. The standard was adopted using the modified retrospective approach as described in note 1(s).

City of Fort St. John

Notes to the Financial Statements

For the Year Ended December 31, 2022

2. Change in accounting policy continued

PS 3280 - Asset Retirement Obligations: continued

Per the standard PS 3280, a liability for an asset retirement obligation must be recognized when, as at the financial reporting date, all the following criteria are met:

- There is a legal obligation to incur retirement costs in relation to the tangible capital asset
- The past transaction or event giving rise to the liability has occurred
- It is expected that future economic benefits will be given up
- A reasonable estimate of the amount can be made

On January 1, 2022, the City recognized asset retirement obligations relating to, asbestos removal, well decommissioning, restoration of leased premises, and land reclamation. In accordance with the provisions of this new standard, the following adjustments were made:

- Asbestos removal:
 - An increase of \$646,126 to the Buildings tangible capital asset account, representing the original estimate of the obligation as of the date the corresponding asset was purchased, and an increase of \$374,128 to Accumulated Amortization.
 - An asset retirement obligation in the amount of \$1,862,030, representing the original obligation discounted to the present value using a rate of 2.43%.
 - A decrease to opening accumulated surplus of \$1,590,032, as a result of the liability and accompanying increase in amortization and accretion expenses.
- Well decommissioning:
 - An increase of \$50,849 to the Water Infrastructure tangible capital asset account, representing the original estimate of the obligation as of the date the corresponding asset was purchased, and an increase of \$28,783 to Accumulated Amortization.
 - An asset retirement obligation in the amount of \$79,447, representing the original obligation discounted to the present value using a rate of 2.43%.
 - A decrease to opening accumulated surplus of \$57,381, as a result of the liability and accompanying increase in amortization and accretion expenses.

City of Fort St. John

Notes to the Financial Statements

For the Year Ended December 31, 2022

2. Change in accounting policy continued

PS 3280 - Asset Retirement Obligations: continued

- Restoration of leased premises:
 - An increase of \$50,541 to the Buildings tangible capital asset account, representing the original estimate of the obligation as of the date the corresponding asset was purchased, and an increase of \$33,694 to Accumulated Amortization.
 - An asset retirement obligation in the amount of \$58,362, representing the original obligation discounted to the present value using a rate of 2.43%.
 - A decrease to opening accumulated surplus of \$41,515, as a result of the liability and accompanying increase in amortization and accretion expenses.
- Land reclamation
 - An increase of \$147,580 to the Land tangible capital asset account, representing the original estimate of the obligation as of the date the corresponding asset was purchased.
 - An asset retirement obligation in the amount of \$178,789, representing the original obligation discounted to the present value using a rate of 2.43%.
 - A decrease to opening accumulated surplus of \$31,209, as a result of the liability.

3. Prior period adjustment

During the year it was determined that certain tangible capital assets were not being amortized at the correct rate. As a result of this a prior period adjustment was made to record \$3,165,387 in accumulated amortization. This adjustment resulted in a decrease to opening accumulated surplus of \$3,165,387.

4. Cash

	2022	2021
Cash and bank	\$ 1,381,631	\$ 3,105,255
TD Bank Savings	9,981,110	64,346,763
Credit Union Savings	11,118,435	21,044,288
	\$ 22,481,176	\$ 88,496,306

5. Restricted cash

Cash and investments includes \$5,053,871 (2021 - \$4,757,126) set aside for development cost charges, \$1,453,276 (2021 - \$1,244,949) set aside for statutory reserves in the reserve fund and \$53,695,954 (2021 - \$75,863,324) for appropriated surplus in the general fund.

City of Fort St. John

Notes to the Financial Statements

For the Year Ended December 31, 2022

6. Receivables

	2022	2021
Trade and other receivables		
Federal Government	\$ 1,381,971	\$ 1,111,769
Other Government agencies	2,877,856	1,945,251
General	1,314,562	249,811
Property taxes receivable	5,079,495	4,532,417
Utilities receivables	884,067	906,060
Receivables, gross	11,537,951	8,745,308
Allowance for doubtful accounts	(58,324)	(60,965)
Receivables, net of allowances	\$ 11,479,627	\$ 8,684,343

7. Investments

Investments consist of guaranteed investment certificates and have costs that approximate market values. They have stated interest rates of 2.25%, 3.70%, and 4.81% and matures on Feb 2, 2023, Feb 8, 2023, and Nov 7, 2023 respectively.

8. Municipal Finance Authority debt reserve deposits and demand notes

The City issues its debt instruments through the Municipal Finance Authority (MFA). As a condition of these borrowings, a portion of the debenture proceeds are withheld by the MFA as a debt reserve fund. The City also executes demand notes in conjunction with each debenture whereby the City may be required to loan certain amounts to the MFA.

The details of the cash deposits and demand notes are as follows:

	Cash deposits	Demand notes	2022	2021
General Fund Operations	\$ 494,009	\$ 906,920	\$ 1,400,929	\$ 1,144,034
Water Fund Operations	43,538	87,117	130,655	129,704
Sewer Fund Operations	235,648	462,124	697,772	692,624
	\$ 773,195	\$ 1,456,161	\$ 2,229,356	\$ 1,966,362

City of Fort St. John

Notes to the Financial Statements

For the Year Ended December 31, 2022

9. Tax sale properties

	Opening balance	Additions	Transfers and redemptions	2022	2021
Property acquired for taxes subject to redemption	\$ 425,424	\$ 165,018	\$ 577,120	\$ 13,322	\$ 425,424

10. Payables and accruals

	2022	2021
Trade accounts and accruals		
Federal government	\$ 3,128,350	\$ 2,807,372
Other government agencies	776,818	794,501
General	5,536,638	5,352,631
Payroll and benefits	3,147,629	2,442,504
Deposits	9,155,862	6,748,367
	\$ 21,745,297	\$ 18,145,376

11. Line of credit

TD Canada Trust has extended a demand operating facility of up to \$10,000,000 (2021 - \$10,000,000) which was not used at December 31, 2022. This facility bears interest at prime rate minus 0.75%.

12. Deferred revenue

	December 31, 2021	Externally restricted inflows	Revenue earned	December 31, 2022
Pomeroy Sports Centre - School District #60 lease	\$ 855,315	\$ -	\$ (46,654)	\$ 808,661
Development Cost Charges (DCC)	4,757,126	296,745	-	5,053,871
Other	924,759	711,746	(815,853)	820,652
	\$ 6,537,200	\$ 1,008,491	\$ (862,507)	\$ 6,683,184

City of Fort St. John

Notes to the Financial Statements

For the Year Ended December 31, 2022

13. Long term debt

The City obtains debt instruments through the Municipal Finance Authority of British Columbia (MFA) pursuant to security issuing bylaws under authority of the Community Charter to finance certain expenditures.

Gross amount of the debt less repayments and actuarial adjustments to date are as follows:

	Gross debt	Repayments and actuarial adjustments	Net debt 2022	Net debt 2021
General Fund Operations	\$ 35,934,062	\$ 12,284,968	\$ 23,649,094	\$ 18,082,602
Water Fund Operations	2,899,965	1,781,374	1,118,591	1,280,745
Sewer Fund Operations	17,400,132	8,070,666	9,329,466	10,206,723
	\$ 56,234,159	\$ 22,137,008	\$ 34,097,151	\$ 29,570,070

Current borrowing includes:

MFA	Issue date	Term (yrs)	Maturity	Interest rate	Refinancing date *
Issue 81	Apr 22, 2004	20	Apr 22, 2024	2.40%	Apr 22, 2014
Issue 85	Oct 25, 2004	20	Dec 02, 2024	2.00%	Dec 02, 2014
Issue 97	Apr 19, 2006	20	Apr 19, 2026	4.66%	Apr 19, 2016
Issue 101	Apr 11, 2007	20	Apr 11, 2027	4.52%	Apr 11, 2017
Issue 102	Nov 02, 2007	30	Dec 01, 2037	4.82%	Dec 01, 2022
Issue 103	Apr 23, 2008	30	Apr 23, 2038	4.65%	Apr 23, 2023
Issue 105	Apr 21, 2009	20	Jun 30, 2029	4.90%	Jun 03, 2019
Issue 110	Apr 08, 2010	20	Apr 08, 2030	4.50%	Apr 08, 2020
Issue 118	Apr 11, 2012	20	Apr 11, 2032	3.40%	Apr 11, 2022
Issue 126	Sept 26, 2013	20	Sept 25, 2033	3.85%	Sept 25, 2023
Issue 130	Oct 14, 2014	20	Oct 14, 2034	3.00%	Oct 14, 2024
Issue 133	Oct 02, 2015	20	Oct 02, 2035	2.75%	Oct 02, 2025
Issue 142	Oct 04, 2017	20	Oct 04, 2037	3.15%	Oct 04, 2027
Issue 147	Apr 9, 2019	20	Apr 09, 2039	3.00%	Apr 09, 2029

* On the refinancing date the City has the option to retire the debt early or refinance the borrowing at a new interest rate.

City of Fort St. John

Notes to the Financial Statements

For the Year Ended December 31, 2022

13. Long term debt continued

Repayments on net outstanding debt over the next five years and thereafter are as follows:

2023	\$ 2,594,958
2024	2,691,488
2025	2,658,084
2026	2,755,433
2027	2,809,841
2028 and thereafter	20,587,347
Total	\$ 34,097,151

Total Interest expense recorded for the year ended December 31, 2022 was \$1,517,379 (2021- \$1,312,720).

14. Employee future benefit obligations

The City provides sick leave benefits to active employees and those who retire from the City. Non-vested benefits represent the actuarially determined value of the City's liability for future employee benefits which the City is not contractually obligated to pay upon retirement to an employee, but is instead conditional on future employment.

	2022	2021
Accrued benefit obligation		
Balance, beginning of year	\$ 397,200	\$ 353,300
Non-pension expense	56,000	59,300
Expected benefit payments	(35,300)	(15,400)
	\$ 417,900	\$ 397,200

The accrued benefit obligations and the net periodic benefit cost were estimated by actuarial valuation as of December 31, 2022.

The significant actuarial assumptions adopted in measuring the City's accrued benefit obligations are as follows:

	2022	2021
Discount rates	4.4%	2.5%
Expected future inflation rates	2.5%	2.5%
Expected wage and salary increases	2.5% - 5.9%	2.5% - 5.9%
Expected average remaining service lifetime	13	13

City of Fort St. John

Notes to the Financial Statements

For the Year Ended December 31, 2022

14. Employee future benefit obligations continued

Pension

The City of Fort St. John and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2021, the plan has about 227,000 active members and approximately 118,000 retired members. Active members include approximately 42,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contributions rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate is then adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Municipal Pension Plan as at December 31, 2021 indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.

The City of Fort St. John paid \$1,876,461 (2021 - \$1,919,341) for employer contributions while employees contributed \$1,652,429 (2021 - \$1,605,773) to the plan in fiscal 2022. The next valuation will be as at December 31, 2024, with results available in 2025.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

City of Fort St. John

52 Financial Section

Notes to the Financial Statements

For the Year Ended December 31, 2022

15. Asset retirement obligation

The City's Asset retirement obligations consists of the following obligations:

a. Asbestos removal

The City owns several buildings that are known to contain asbestos, which represents a health risk upon renovation or demolition of these buildings. There is a legal obligation to remove asbestos. Following the adoption of PS3280 - Asset retirement obligations, the City recognized an obligation relating to the removal and post-removal care of the asbestos in these buildings as estimated on January 1, 2022. Estimated costs have been discounted to the present value using a discount rate of 2.43% per annum.

b. Well decommissioning

The City has in service several water wells. In accordance with the Water Sustainability Act, when these wells are no longer in service they must be decommissioned by removing and filling the well. Following the adoption of PS3280 - Asset retirement obligations, the City recognized an obligation relating to the decommissioning of these wells as estimated on January 1, 2022. Estimated costs have been discounted to the present value using a discount rate of 2.43% per annum.

c. Restoration of leased premises

The City has a lease agreement containing a clause to return the land or building to its original state at the end of the lease period. Following the adoption of PS3280 - Asset retirement obligations, the City recognized an obligation relating to the restoration of leased premises as estimated on January 1, 2022. Estimated costs have been discounted to the present value using a discount rate of 2.43% per annum.

d. Land Reclamation

The City owns a gravel pit. The operating permit contains a reclamation clause, stating the land must be reclaimed for agricultural use at the end of the gravel pits useful life. Adoption of PS3280 - Asset retirement obligations, the City recognized an obligation relating to the reclamation of the gravel pit as estimated on January 1, 2022. Estimated costs have been discounted to the present value using a discount rate of 2.43% per annum.

Asset Retirement Obligation

	Land	Buildings	Water Infrastructure	2022	2021 Restated
Balance, beginning of year	\$ 183,128	\$ 1,966,997	\$ 81,376	\$ 2,231,501	\$ 2,178,628
Accretion	4,444	47,738	1,975	54,157	52,873
Balance, end of year	\$ 187,572	\$ 2,014,735	\$ 83,351	\$ 2,285,658	\$ 2,231,501

City of Fort St. John

Notes to the Financial Statements

For the Year Ended December 31, 2022

16. Tangible capital assets

Cost	Land	Land Improvements	Buildings	Machinery & Equipment	General Infrastructure	Water Infrastructure	Sewer Infrastructure	Work in Progress	2022	2021 Restated
Balance, beginning of year	\$ 18,241,875	\$ 25,696,754	\$ 112,879,684	\$ 34,104,100	\$ 311,272,023	\$ 72,490,398	\$ 67,920,872	\$ 37,039,083	\$ 679,644,789	\$ 634,736,383
Adjustment for recognition of asset retirement obligations	147,580	-	696,667	-	-	50,849	-	-	895,096	895,096
Balance, beginning of year as restated	18,389,455	25,696,754	113,576,351	34,104,100	311,272,023	72,541,247	67,920,872	37,039,083	680,539,885	635,631,479
Additions	-	2,606,450	3,501,919	2,727,397	16,124,348	2,790,441	942,953	25,543,932	54,237,440	46,773,149
Disposals	(134,706)	-	(283,890)	(2,111,282)	(1,169,331)	(357,672)	(248,864)	-	(4,305,745)	(1,864,743)
Reallocation of work in progress	-	1,519,819	3,465,298	276,957	963,321	-	-	(6,225,395)	-	-
Balance, end of year	18,254,749	29,823,023	120,259,678	34,997,172	327,190,361	74,974,016	68,614,961	56,357,620	730,471,580	680,539,885
Accumulated amortization										
Balance, beginning of year	-	3,012,688	31,652,506	16,733,974	77,982,343	27,406,051	21,573,664	-	178,361,226	165,837,042
Adjustment for recognition of asset retirement obligations	-	-	422,134	-	-	30,353	-	-	452,487	452,487
Prior period adjustment	-	7,609	1,607,022	(286,576)	1,672,861	341,113	(176,643)	-	3,165,386	3,149,504
Balance, beginning of year as restated	-	3,020,297	33,681,662	16,447,398	79,655,204	27,777,517	21,397,021	-	181,979,099	169,439,033
Amortization of tangible capital assets	-	375,305	2,685,276	2,677,004	6,153,598	1,262,368	1,016,672	-	14,170,223	13,464,169
Disposals	-	-	(90,845)	(2,061,727)	(653,850)	(271,120)	(204,799)	-	(3,282,341)	(924,103)
Balance, end of year	-	3,395,602	36,276,093	17,062,675	85,154,952	28,768,765	22,208,994	-	192,866,981	181,979,099
Net book value, end of year	\$ 18,254,749	\$ 26,427,421	\$ 83,983,585	\$ 17,934,497	\$ 242,035,409	\$ 46,205,251	\$ 46,406,067	\$ 56,357,620	\$ 537,604,599	\$ 498,560,786

Included in the above additions are developers contributed tangible capital assets from subdivision development consisting of general infrastructure of \$0.00 (2021 - \$0.00), water infrastructure of \$0.00 (2021 - \$0.00) and sewer infrastructure of \$0.00 (2021 - \$0.00).

City of Fort St. John

Notes to the Financial Statements

For the Year Ended December 31, 2022

17. Accumulated surplus

	2022	2021 Restated
General Fund Accumulated Surplus		
Appropriated Surplus		
General Fund Surplus	\$ 33,360,768	\$ 56,439,225
Water Fund Surplus	14,557,518	14,924,707
Sewer Fund Surplus	5,777,668	4,499,392
	53,695,954	75,863,324
Unappropriated Surplus		
General	1,442,257	3,422,037
Water	500,000	500,000
Sewer	500,000	500,000
	2,442,257	4,422,037
	56,138,211	80,285,361
Capital Fund Accumulated Surplus		
Reserves		
Investment in Tangible Capital Assets		
Equity in CA - General	396,873,841	358,845,576
Equity in CA - Water	49,928,889	47,762,208
Equity in CA - Sewer	54,419,060	53,385,707
	501,221,790	459,993,491
Reserve Fund Accumulated Surplus		
Statutory Reserves		
Sale of City owned land	962,074	767,790
Parking Reserve	72,313	70,246
Parks Reserve	418,889	406,913
	1,453,276	1,244,949
Accumulated surplus	\$ 558,813,277	\$ 541,523,801

City of Fort St. John

Notes to the Financial Statements

For the Year Ended December 31, 2022

18. Net municipal property taxes

	2022	2021
Net municipal property taxes	\$ 34,763,864	\$ 32,560,426
Add: Requisitions collected on behalf of other taxing authorities		
Regional District	2,915,416	2,590,564
Provincial School	10,014,530	10,105,133
Regional Hospital District	3,149,030	2,965,823
British Columbia Assessment Authority	227,014	240,915
Municipal Finance Authority	1,120	1,052
	51,070,974	48,463,913
Requisitions remitted to other taxing authorities	(16,299,362)	(15,913,892)
Net municipal property taxes	\$ 34,771,612	\$ 32,550,021

City of Fort St. John

Notes to the Financial Statements

For the Year Ended December 31, 2022

19. Government transfers

	2022	2021
Unconditional		
Traffic fines	\$ 357,740	\$ 327,002
Federal Canada Day	12,750	11,000
Climate Action Revenue	156,082	-
Northern Development Initiatives	150,329	79,191
	676,901	417,193
Conditional		
Peace River Regional District		
Regional Fire Protection	602,300	711,759
Other	16,978	20,000
Community Works Fund	944,941	1,848,833
Host Local Government Revenue (Gaming)	750,261	319,188
Peace River Agreement	25,905,260	25,392,825
Infrastructure grants	171,553	2,593,880
Community Measures Agreement	1,273,167	1,208,500
Strengthening Communities	129,640	223,388
	29,794,100	32,318,373
Total government transfers	30,471,001	32,735,566
Operational	30,299,448	30,141,686
Capital	171,553	2,593,880
	\$ 30,471,001	\$ 32,735,566

City of Fort St. John

Notes to the Financial Statements

For the Year Ended December 31, 2022

20. Trust funds

The Cemetery Perpetual Care Trust is administered in accordance with the Cremation, Internment and Funeral Services Act. In accordance with PSAB guidelines, the Cemetery Perpetual Care Trust Fund is excluded from the City's financial statements.

	2022	2021
Financial assets		
Cash	\$ 337,822	\$ 320,754
Equity		
Balance, beginning of year	320,754	314,507
Care fund contributions	7,475	3,326
Interest earnings	9,593	2,921
	\$ 337,822	\$ 320,754

21. Commitments and contingencies

Risk of lawsuits

The City is exposed to lawsuits arising from the ordinary course of operations. Although the outcome of such matters cannot be predicted with certainty, management does not consider the City of Fort St John's exposure to lawsuits to be material to these financial statements.

Policing services

The Province of British Columbia and the Federal Government have an agreement with the Royal Canadian Mounted Police to provide police services for various municipalities in the Province. This agreement has a 20-year term expiring March 31, 2032.

22. North Peace Leisure Pool

	2022	2021
Revenues	\$ (590,154)	\$ (569,388)
Transfers from Peace River Regional District	(4,032,756)	(3,022,189)
	(4,622,910)	(3,591,577)
Pool - Expenses	4,622,910	3,591,577
	\$ -	\$ -

The City of Fort St. John operates the North Peace Leisure Pool for the Peace River Regional District. According to the terms of the existing operating agreement ownership of the facilities remains with the Peace River Regional District, therefore revenues and expenses are excluded from the City's financial statements.

City of Fort St. John

Notes to the Financial Statements

For the Year Ended December 31, 2022

23. Segmented information

The City of Fort St. John is a diversified municipal government institution that provides a wide range of services to its citizens. For management reporting purposes, the City's operations and activities are organized and reported by Funds. Funds were created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations. City services are provided by departments and their activities reported within these funds. Certain functions that have been separately disclosed in the segmented information, along with the services they provide, are as follows:

General government

The General Government operations provide the functions of Building Services and Maintenance, Corporate Administration, Finance, Human Resources, Legislative Services, Communications and any other functions categorized as non-departmental.

Protective services

Protective Services is comprised of four different functions, including the City's Emergency Management Agency, Fire, Police and Building Inspection Services. The Emergency Management Agency prepares the City to be more prepared and able to respond to, recover from, and be aware of, the devastating effects of a disaster or major catastrophic event that will impact the community. The Fire Department is responsible for providing critical, life-saving services in preventing or minimizing the loss of life and property from fire and natural or man-made emergencies. The Police Department ensures the safety of the lives and property of Fort St. John citizens through the enforcement of municipal bylaws, criminal laws and the laws of British Columbia, the maintenance of law and order, and the prevention of crime. The mandate of the Building Inspection services is to promote, facilitate and enforce general compliance with the provisions of bylaws that pertain to the health, safety and welfare of the community.

Transportation

Transportation is responsible for a wide variety of transportation functions such as Transit, Parking, Engineering Operations and Streets. Services provided include infrastructure development and maintenance, traffic control, transportation planning, snow removal and sanding, storm drains, review of land development impacts on transportation, traffic management, and pedestrian issues, on-street parking regulations, including street signs and painting as well as traffic signal timing.

Public health and welfare

Public Health and Welfare is comprised of Solid Waste Services and Cemeteries. The Solid Waste Collection and Recycling Operations Section is responsible for the collection of household garbage. The Cemeteries section is responsible for the operation and maintenance of City cemeteries.

City of Fort St. John

Notes to the Financial Statements

For the Year Ended December 31, 2022

23. Segmented information continued

Environmental development

Environmental Development is responsible for Planning, Economic Development, Land Management and Community Promotion. The mandate of Planning is to promote, facilitate and enforce general compliance with the provisions of bylaws that pertain to the health, safety and welfare of the community and provide a full range of planning services related to zoning, development permits, variance permits, and current regulatory issues. Economic Development and Community Promotion co-ordinates activities to promote the City and attract investment.

Recreation and cultural

Recreation and Cultural is responsible for the maintenance, planning and development of all park facilities such as trails, natural ecosystems, sport and entertainment venues and playgrounds for recreational and cultural enjoyment in a beautiful and safe environment; preserves and enhances green spaces on public lands. Recreation services facilitates the provision of recreation and wellness programs and services. Cultural co-ordinates and leads efforts to foster arts and culture, and work to create a City that is vibrant and people centred.

Sewer Utility

The Sewer Utility protects the environment and human health from the impacts of liquid wastes generated as a result of human occupation and development in the City.

Water Utility

The Water Utility delivers clean, safe and aesthetically pleasing potable water, in accordance with the Provincial Drinking Water Protection Act, to the citizens of the City of Fort St. John. The water is for the purpose of domestic consumption and fire fighting.

City of Fort St. John

Schedule 1 - Segmented Information

For the Year Ended December 31, 2022

	General Government	Protective Services	Transportation	Public Health Welfare	Environmental Development	Recreation and Cultural	Utilities - Water	Utilities - Sewer	2022 Actual	2022 Budget Unaudited	2021 Restated Actual
Net municipal property taxes	\$32,994,484	\$ -	1,298,552	\$ -	\$ -	\$ -	\$ -	\$ 478,576	\$34,771,612	\$ 34,643,730	\$32,550,021
Grants in lieu of taxes	485,272	-	-	-	-	-	-	-	485,272	450,000	478,112
Services provided to other governments	623,605	874,838	25,692	26,223	1,101	26,721	5,028	58,232	1,641,440	1,003,953	1,363,999
Sale of services	-	-	-	1,279,343	-	-	6,922,217	5,183,124	13,384,684	13,132,000	13,504,541
Other revenue from own sources	1,225,179	1,015,345	1,953,016	47,322	73,214	1,130,004	-	-	5,444,080	5,129,280	5,310,730
Government transfers	28,294,921	960,040	-	-	288,423	927,617	-	-	30,471,001	31,065,181	32,735,566
Return on investment	1,612,977	-	-	-	-	-	-	-	1,612,977	765,000	666,888
Actuarial adjustments	445,163	-	-	-	-	-	64,769	286,432	796,364	762,575	711,687
Developer contributions	-	-	-	-	-	-	-	-	-	-	652,036
Gain on disposal of tangible capital assets	-	-	36,980	-	-	-	-	-	36,980	-	145,052
Total Revenues	65,681,601	2,850,223	3,314,240	1,352,888	362,738	2,084,342	6,992,014	6,006,364	88,644,410	86,951,719	88,118,632
Salaries, wages and employee benefits	4,545,828	8,295,181	3,908,552	194,007	1,420,041	5,015,023	1,621,944	852,014	25,852,590	24,827,287	24,440,786
Contracted and general services	2,686,256	8,234,811	4,865,092	1,275,109	591,572	2,093,643	415,279	444,071	20,605,833	19,200,052	19,771,813
Materials, goods, supplies and utilities	257,224	496,084	2,052,488	82,853	46,336	1,883,946	1,114,186	390,691	6,323,808	5,295,000	5,434,677
Interest and bank charges	1,014,461	1,451	5,583	-	1,339	33,739	76,849	532,276	1,665,698	1,367,499	1,362,202
Other	1,025,833	104,549	(1,725)	-	54,654	928,066	33,133	29,373	2,173,883	2,157,850	2,054,635
Loss on disposal of tangible capital assets	-	-	378,125	-	-	-	86,552	44,065	508,742	-	218,836
Amortization	873,046	909,413	7,173,460	33,668	10,850	2,417,978	1,373,639	1,378,169	14,170,223	12,378,050	13,464,169
Accretion	7,542	263	3,105	-	-	31,785	10,804	658	54,157	-	52,873
Total Expenses	10,410,190	18,041,752	18,384,680	1,585,637	2,124,792	12,404,180	4,732,386	3,671,317	71,354,934	65,225,738	66,799,991
Annual surplus	\$55,271,411	\$(15,191,529)	\$(15,070,440)	\$(232,749)	\$(1,762,054)	\$10,319,838)	\$ 2,259,628	\$ 2,335,047	\$17,289,476	\$ 21,725,981	\$21,318,641



Statistical Section

(unaudited)

Statistical Review for the Years 2018-2022

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Total Revenues by Source

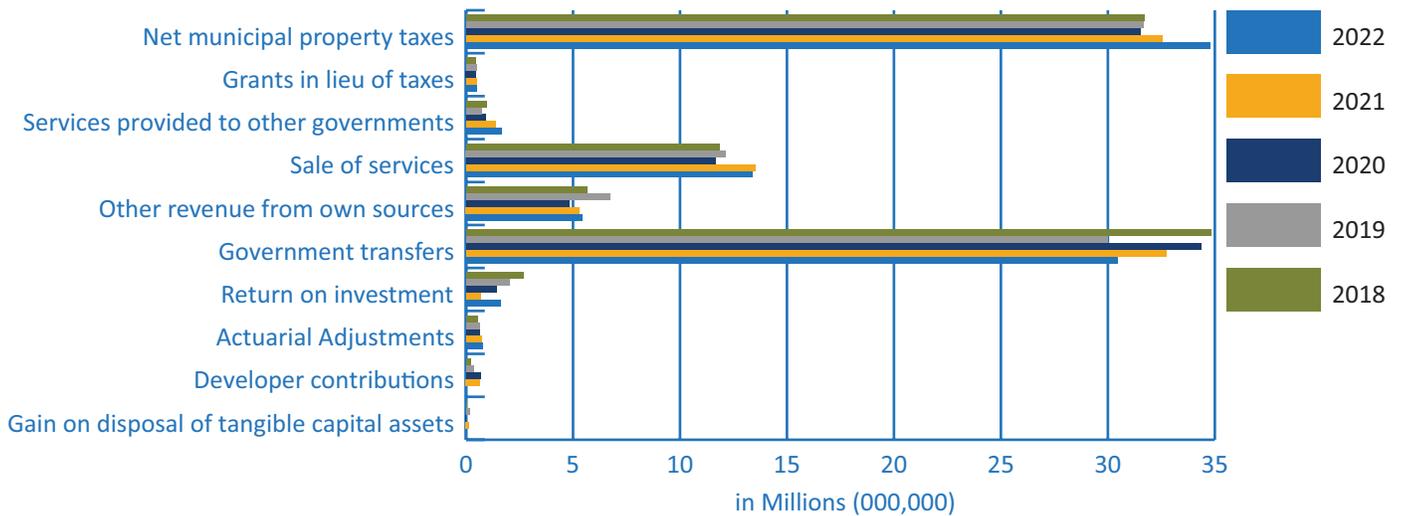
(Source: City of Fort St. John)

Lists revenue received by the source in comparison to the previous 5 years.

	2018	2019	2020	2021	2022
Net municipal property taxes	\$31,696,613	\$31,663,983	\$31,524,930	\$32,550,021	\$34,771,612
Grants in lieu of taxes	\$457,499	\$485,553	\$471,888	\$478,112	\$485,272
Services provided to other governments	\$971,275	\$717,864	\$923,387	\$1,363,999	\$1,641,440
Sale of services	\$11,835,420	\$12,144,980	\$11,669,204	\$13,507,867	\$13,384,684
Other revenue from own sources	\$5,674,556	\$6,706,161	\$4,811,962	\$5,304,482	\$5,444,080
Government transfers	\$34,832,690	\$29,963,250	\$34,341,802	\$32,735,566	\$30,471,001
Return on investment	\$2,667,533	\$2,023,976	\$1,410,620	\$669,810	\$1,612,977
Actuarial adjustments	\$539,786	\$620,004	\$631,027	\$711,687	\$796,364
Developer contributions	\$209,941	\$350,000	\$671,500	\$652,036	\$0
Gain on disposal of tangible capital assets	\$31,664	\$152,614	\$4,040	\$145,052	\$36,980
Total	\$88,916,977	\$84,828,385	\$86,460,360	\$88,118,632	\$88,644,410

Total Revenues by Source

(Source: City of Fort St. John)



Total Expenses by Function

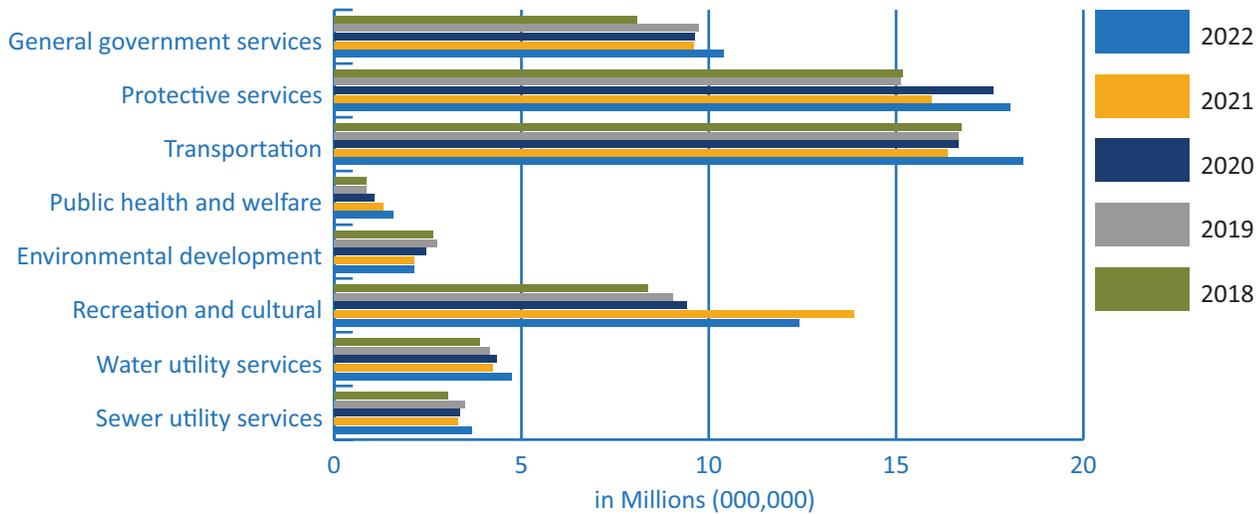
(Source: City of Fort St. John)

Lists expenses by the departmental function in comparison to the previous 5 years.

	2018	2019	2020	2021	2022
General government services	\$8,088,643	\$9,737,182	\$9,623,828	\$9,597,516	\$10,410,190
Protective services	\$15,173,376	\$15,125,620	\$17,587,585	\$15,957,636	\$18,041,752
Transportation	\$16,737,580	\$16,676,301	\$16,669,776	\$16,366,809	\$18,384,680
Public health and welfare	\$866,392	\$875,187	\$1,068,227	\$1,315,426	\$1,585,637
Environmental development	\$2,649,631	\$2,739,248	\$2,464,172	\$2,136,598	\$2,124,792
Recreation and cultural	\$8,368,514	\$9,041,727	\$9,426,891	\$13,883,565	\$12,404,180
Water utility services	\$3,882,942	\$4,159,971	\$4,355,039	\$4,246,702	\$4,732,386
Sewer utility services	\$3,052,256	\$3,482,481	\$3,352,599	\$3,295,739	\$3,671,317
Total	\$58,819,334	\$61,837,717	\$64,548,117	\$66,799,991	\$71,354,934

Total Expenses by Function

(Source: City of Fort St. John)



Total Expenses by Object

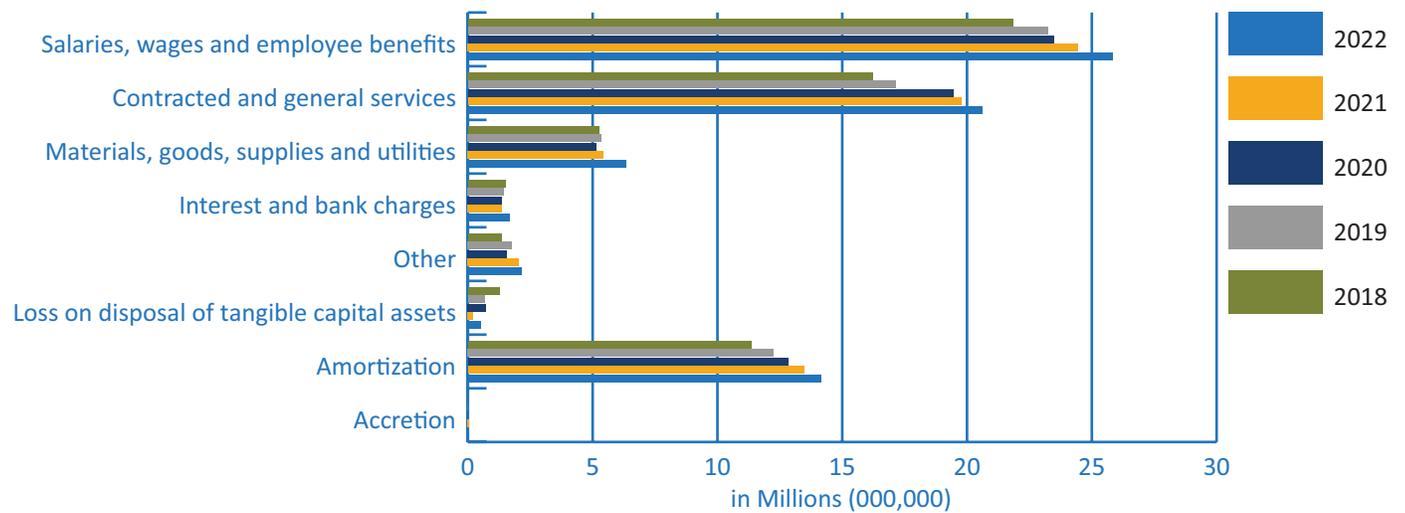
(Source: City of Fort St. John)

Lists expenses by the object type in comparison to the previous 5 years.

	2018	2019	2020	2021	2022
Salaries, wages and employee benefits	\$21,836,816	\$23,232,366	\$23,469,922	\$24,440,786	\$25,852,590
Contracted and general services	\$16,231,141	\$17,130,209	\$19,449,143	\$19,771,813	\$20,605,833
Materials, goods, supplies and utilities	\$5,261,807	\$5,345,227	\$5,137,282	\$5,434,677	\$6,323,808
Interest and bank charges	\$1,507,637	\$1,440,904	\$1,370,356	\$1,362,202	\$1,665,698
Other	\$1,346,950	\$1,772,996	\$1,567,078	\$2,054,635	\$2,173,883
Loss on disposal of tangible capital assets	\$1,274,649	\$675,059	\$728,703	\$218,836	\$508,742
Amortization	\$11,360,334	\$12,240,956	\$12,825,633	\$13,464,169	\$14,170,223
Accretion	\$0	\$0	\$0	\$52,873	\$54,157
Total	\$58,819,334	\$61,837,717	\$64,548,117	\$66,799,991	\$71,354,934

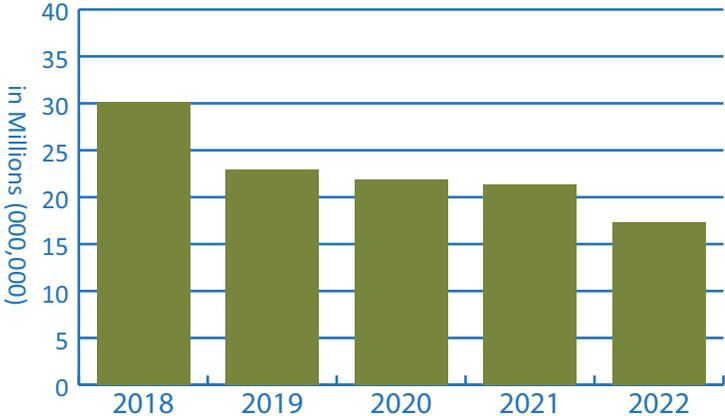
Total Expenses by Object

(Source: City of Fort St. John)



Annual Surplus

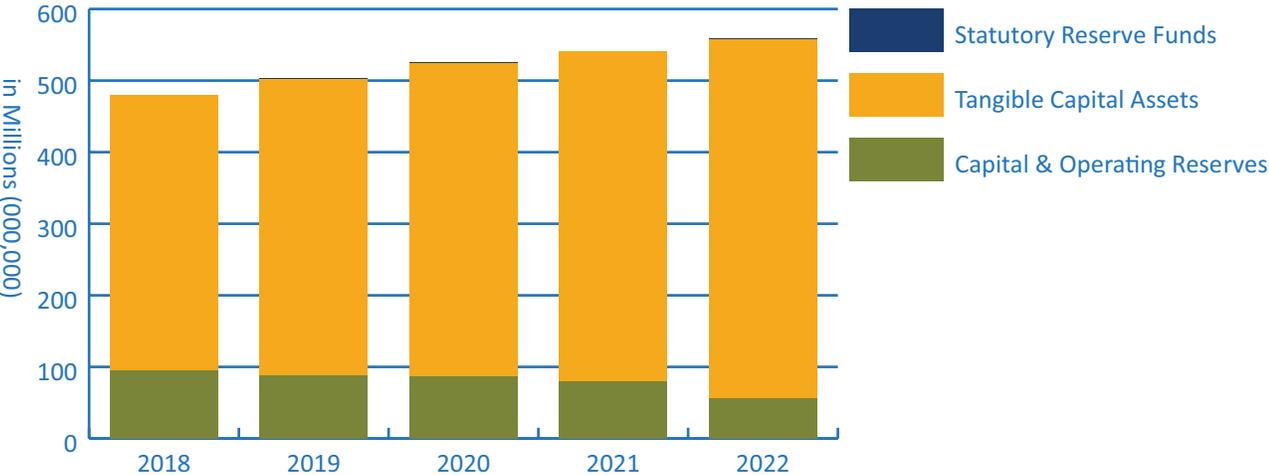
(Source: City of Fort St. John)



Annual Surplus: Represents the amount of capital (non-property tax) funds received, less the funds spent on capital projects, plus any extra funds left over from the operation of the City.

Accumulated Surplus

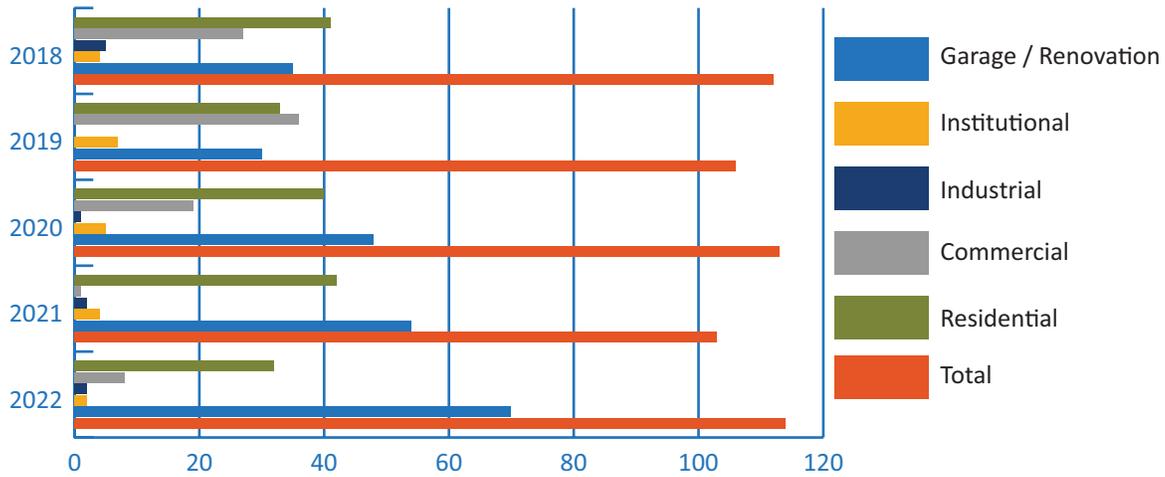
(Source: City of Fort St. John)



Accumulated Surplus: Represents the total amount of assets, both financial and non-financial (such as buildings, land, vehicle fleet equipment, land improvements), less any liabilities of the local government.

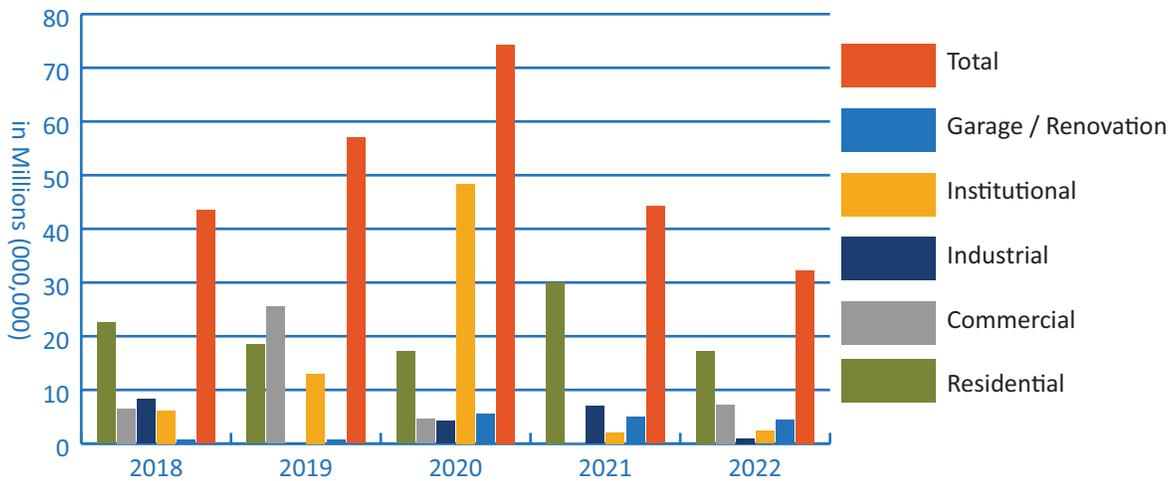
Number of Building Permits Issued

(Source: City of Fort St. John)



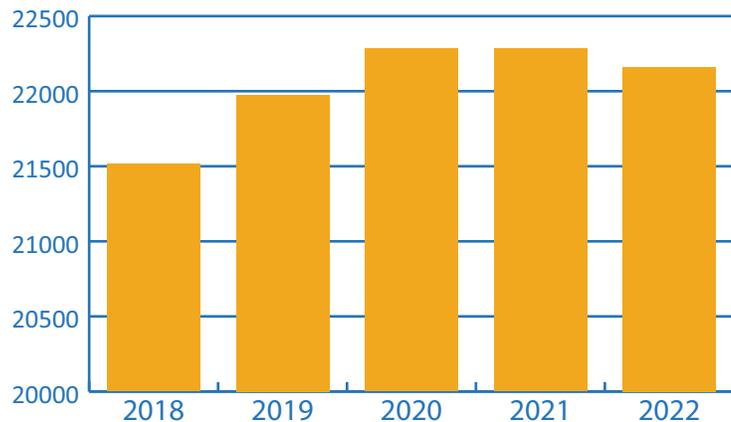
Construction Value of Building Permits Issued

(Source: City of Fort St. John)



Population Estimates

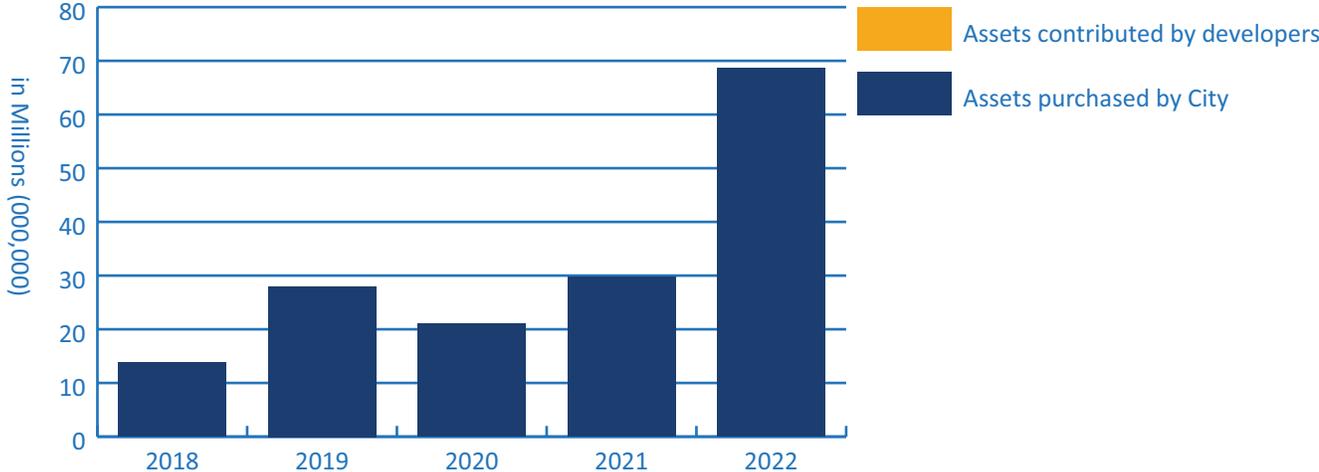
(Source: BC Stats)



Tangible Capital Asset Additions

(Net of Amortization)

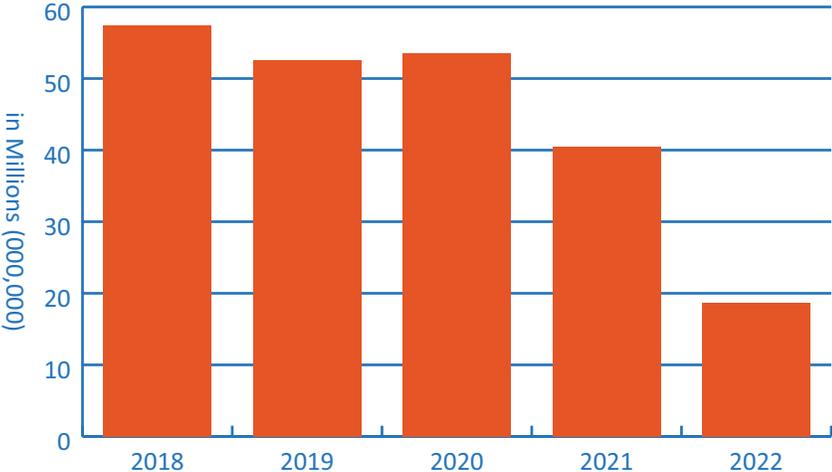
(Source: City of Fort St. John)



Tangible Capital Asset Additions: The capital additions such as land, emergency vehicles, buildings, water mains and roads added annually. These assets are items purchased by the City, or items given to the City by developers. For example, when a housing development is created by a developer, they must create the park space and utility infrastructure to support that development. These items become City owned and maintained.

Net Financial Assets (Debt)

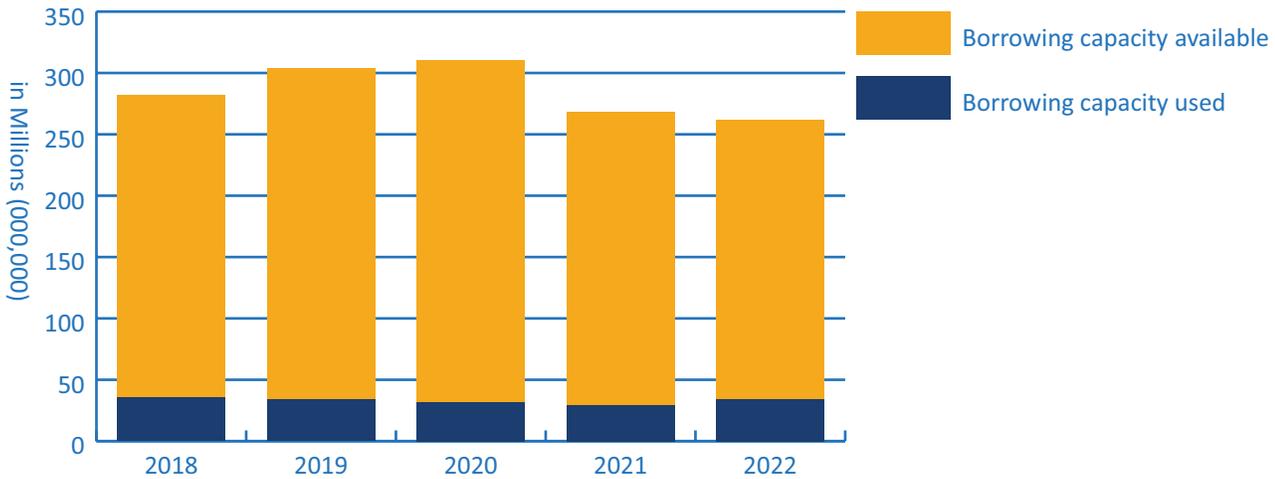
(Source: City of Fort St. John)



Net Financial Assets (Debt): The value of financial assets, such as cash, long-term investments and accounts receivable, available to the City.

Legislated Debt Limit

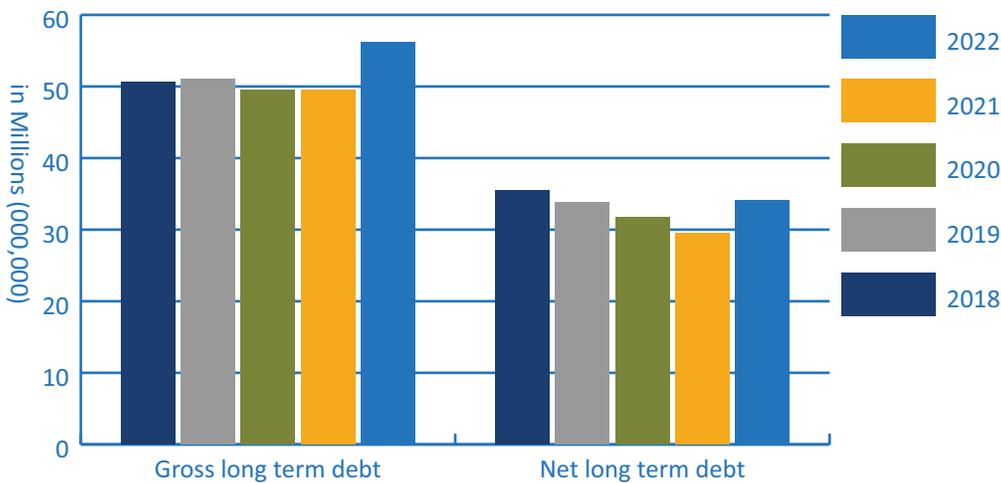
(Source: City of Fort St. John)



Legislated Debt Limit: In accordance with the Community Charter, the City is only legislated to borrow no more than 25% of annual revenues. This graph shows the borrowing capacity available to the City and what was actually borrowed.

Long-Term Debt Outstanding

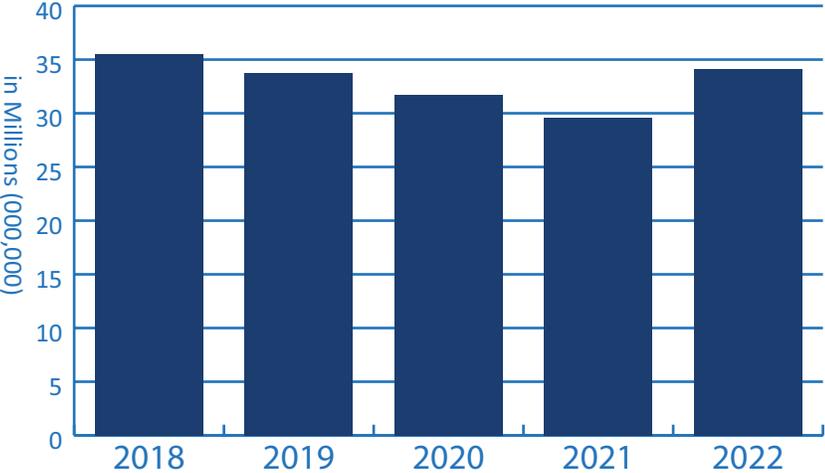
(Source: City of Fort St. John)



Long-Term Debt Outstanding: The City can borrow, long-term, to finance the purchase or construction of capital assets such as land, emergency vehicles, buildings, water mains and roads.

Long-Term Debt (supported by property taxes)

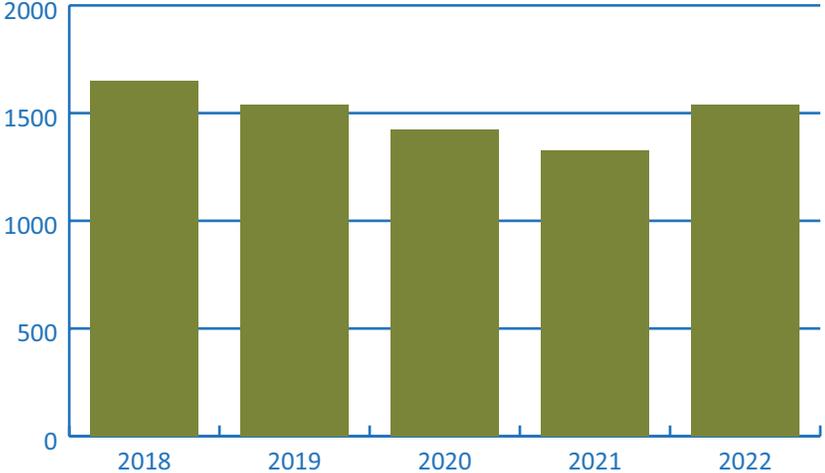
(Source: City of Fort St. John)



Long-Term Debt (supported by property taxes): A portion of the City’s outstanding long-term debt is funded through property taxes, the rest is funded through user fees and local area servicing agreements.

Per Capita Long-Term Debt

(Source: City of Fort St. John)

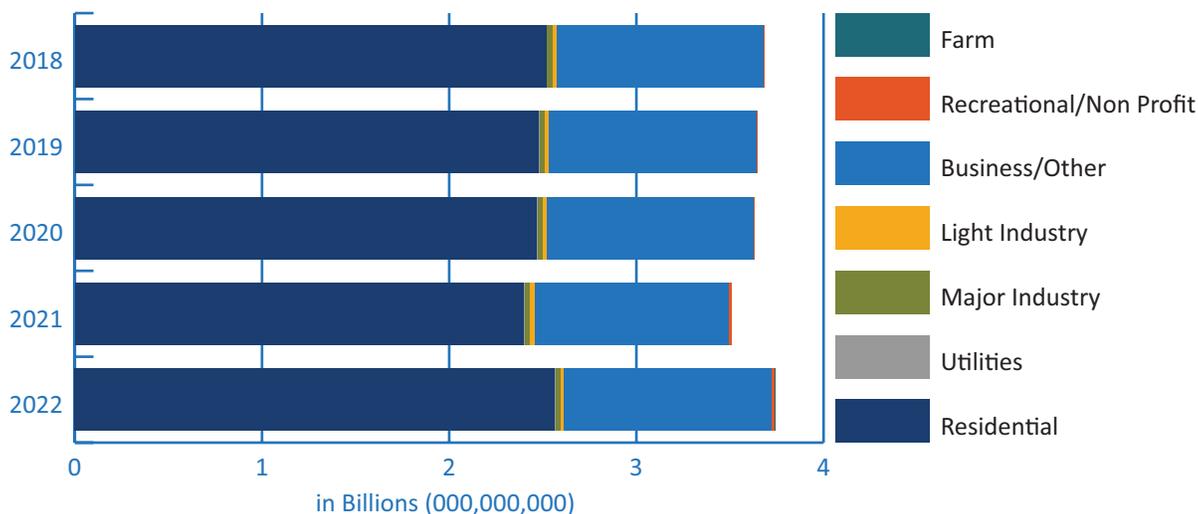


Per Capita Long-Term Debt: The amount of long-term debt shown as a value per City resident.

Property Assessments

(Net Taxable Values from Revised Roll)

(Source: BC Assessment Authority)



Revised Roll Property Assessments: Revised property values from BC Assessment. Includes amendments made by the assessor and the property assessment review panels during February and March of each year.

2022 Major Taxpayers

(Source: City of Fort St. John)

Registered Owner	Primary Property	Taxes Levied
Louisiana-Pacific OSB Limited Partnership	Manufacturing	\$928,090.45
CT REIT Totem Mall Ltd	Retail	\$632,100.39
523364 BC Ltd Inc	Commercial Development	\$614,276.77
MT Investments Inc	Rental - Commercial	\$596,091.51
Fort St John Old Fort Holdings	Commercial Development	\$502,877.61
NPR GP Inc	Rental - Residential	\$451,030.25
Canadian Tire Real Estate Ltd	Commercial Development	\$429,937.36
Side Asset Management Ltd	Commercial Development	\$348,145.73
Wal-Mart Canada Corp	Retail	\$335,806.67
Surerus Construction & Development Ltd	Commercial Development	\$327,757.93

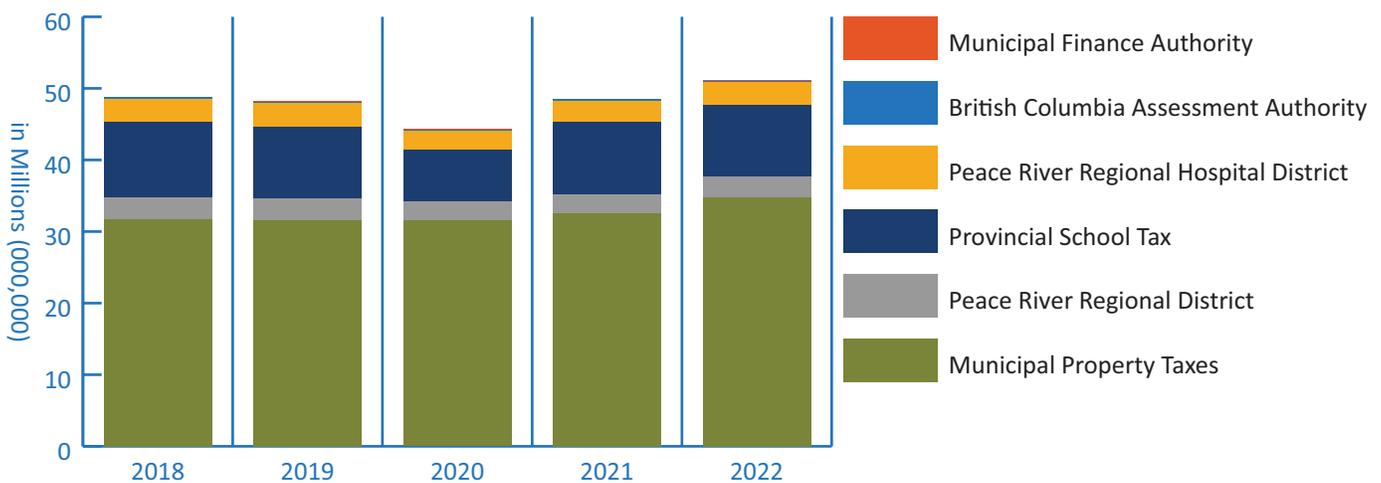
Property Taxes Collected for Various Authorities

(Source: City of Fort St. John)

	2018	2019	2020	2021	2022
Municipal property taxes	\$31,714,481	\$31,644,307	\$31,511,915	\$32,560,426	\$34,763,864
Peace River Regional District	\$3,067,377	\$2,992,406	\$2,691,665	\$2,590,564	\$2,915,416
Provincial School	\$10,468,497	\$10,007,959	\$7,239,911	\$10,105,133	\$10,014,530
Peace River Regional Hospital District	\$3,261,458	\$3,251,367	\$2,535,197	\$2,965,823	\$3,149,030
BC Assessment Authority	\$264,659	\$240,454	\$250,574	\$240,915	\$227,014
Municipal Finance Authority	\$1,105	\$1,095	\$1,093	\$1,052	\$1,120
Total Current Taxes Levied	\$48,777,577	\$48,137,588	\$44,230,355	\$48,463,913	\$51,070,974
Current tax collected (\$)	\$44,560,520	\$44,251,094	\$42,185,782	\$44,854,765	\$47,502,436
Current tax collected (%)	91.35%	91.93%	95.38%	92.55%	93.01%
Tax arrears beginning of year	\$4,511,409	\$4,093,038	\$5,381,905	\$3,688,742	\$4,532,417
Tax arrears collected (\$)	\$2,751,386	\$2,597,627	\$3,736,128	\$2,765,473	\$3,021,460
Tax arrears collected (%)	30.47%	63.46%	69.42%	74.97%	66.66%
Total Tax Collections	\$47,311,906	\$46,848,721	\$45,921,910	\$47,620,238	\$50,523,896

Property Taxes Collected by Various Authorities

(Source: City of Fort St. John)



Property Taxes Collected by Various Authorities: The City collects taxes on behalf of several authorities. It's all bundled into one payment as your yearly property tax.

2022 Permissive Property Tax Exemptions

(Source: City of Fort St. John)

Name	Municipal Tax Relief
North Peace Cultural Society (Management Agreement with City of Fort St. John)	\$98,028.72
Fort St. John Curling Club (Management Agreement with City of Fort St. John)	\$38,090.40
Total	\$136,119.12

Note: Permissive Property Tax Exemptions moved to the North Peace Community Foundation Grant-in-Aid process in 2022.






FORT ST. JOHN
The Energetic City



City of Fort St. John
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